



**BOARD OF REGENTS  
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE**

**MEETING AGENDA**

**August 2, 2018**

**1:00 PM**

**Roberts Room**

**Scholes Hall**

UNIVERSITY OF NEW MEXICO BOARD OF REGENTS'  
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE MEETING

August 2, 2018 – 1:00 p.m.  
Roberts Room, Scholes Hall

**AGENDA**

- I. Call to Order**
- II. Approval of Summarized Minutes from Previous Meeting** **TAB A**
- III. Reports/Comments:**  
Provost's Administrative Report  
    *i. Chaouki Abdallah, Provost & EVP for Academic Affairs*  
Member Comments  
Advisor Comments
- IV. Action Items**
- A. Form D: MS in Global and National Security** **TAB B**  
*Emile Nakhleh, Director Global and National Security Institute*  
*Nicole Dopson, Director Financial Operations*
- B. Staff Council Constitution Amendment** **TAB C**  
*Rob Burford, President Staff Council*
- C. Approval of FY 20 Research and Public Service Projects (RPSP)** **TAB D**  
*Mathew Munoz, Manager Government Relations*
- D. KUNM Radio Board Bylaws** **TAB E**  
*Pamela Cheek, Associate Provost Curriculum and Assessment*
- V. Faculty Presenter:**  
**“Democratizing Knowledge to Improve Healthcare - Project ECHO”** **TAB F**  
*Sanjeev Arora, Director Project ECHO/ECHO Institute*
- VI. Information Items**
- A. Graduation Rates Update** **TAB G**  
*Heather Mechler, Director Institutional Analytics*
- VII. Public Comment**
- VIII. Adjournment**

**UNIVERSITY OF NEW MEXICO BOARD OF REGENTS'  
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE MEETING**

May 3, 2018 – 1:00 p.m.  
Roberts Room, Scholes Hall

**Meeting Summary**

**Committee members present:** *Regent Robert Doughty, Regent Suzanne Quillen, Student Regent Garrett Adcock, Provost & EVP for Academic Affairs Chaouki Abdallah, Faculty Senate President Pamela Pyle, Staff Council Representative Ryan Gregg*

**Regents' Advisors present:** *ASUNM President Noah Brooks, GPSA Interim President Abigail Robinson*

**I. Call to Order at 1:02pm**

**II. Approval of Agenda**

**Removal of Agenda Item F**

**Motion to Approve:** *Provost Chaouki Abdallah*

**Second:** *Faculty Senate President Pyle*

**Motion: Approved**

**III. Approval of Summarized Minutes from Previous Meeting**

**TAB A**

Amendment: Change GPSA advisor name from Tajuan Briggs to Abigail Robinson.

**Motion to Approve:** *Regent Quillen*

**Second:** *Regent Adcock*

**Motion: Approved**

**IV. Reports/Comments:**

Provost's Administrative Report

*Chaouki Abdallah, Provost & EVP for Academic Affairs*

- There were three excellent candidates for the Senior Vice Provost position. The search committee will make a recommendation to Provost Abdallah by next week.
- The searches for both Associate Provost for Faculty Development and Associate Provost for Curriculum and Assessment are underway. The posting closes on May 4, 2018.
- The Vice President for Equity and Inclusion search will begin soon. Dean Sergio Pareja will be the search committee chair.
- The Core Curriculum Teaching Fellows is an initiative to strengthen the general education core curriculum at UNM.
- The Re-designing the University has six taskforces. The work will continue through the summer. The first speaker is next week.
- Provost Abdallah reviewed the U.S. Public University change in 4-year graduation rate from 2016 to 2017.
- The Regents approved the reallocation of bond funds in March to upgrade/renew the Anderson School East wing first floor for the Honors College. The architect selection was awarded to Dekker Perich Sabatini.
- The McKinnon Center for Management ribbon cutting is on May 11, 2018 at 1:00pm.

Member Comments: None

Advisor Comments

- Interim GPSA President Abigail Robinson reported that a new Council Chair and President have been elected.
- Staff Council representative Ryan Gregg reported that the Staff Council has elections in May.

UNIVERSITY OF NEW MEXICO BOARD OF REGENTS'  
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE MEETING  
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**V. Action Items:**

- A. Posthumous Degree Request for Alexander Blue** **TAB B**  
*Lisa Lindquist, Director, LoboRESPECT Advocacy Center*  
**Motion to Approve:** *Faculty Senate President Pyle*  
**Second:** *Regent Quillen*  
**Motion: Approved**
- B. Spring 2018 Degree Candidates** **TAB C**  
*Pamela Pyle, Faculty Senate President*  
**Motion to Approve:** *Provost Abdallah*  
**Second:** *Regent Quillen*  
**Motion: Approved**
- C. Form D: PhD and MA in Chicana and Chicano Studies** **TAB D**  
*Irene Vasquez, Chair, Chicana and Chicano Studies*  
**Motion to Approve:** *Faculty Senate President Pyle*  
**Second:** *Provost Abdallah*  
**Motion: Approved**
- D. Form D: Graduate Certificate in Chicana and Chicano Studies** **TAB E**  
*Irene Vasquez, Chair, Chicana and Chicano Studies*  
**Motion to Approve:** *Faculty Senate President Pyle*  
**Second:** *Provost Abdallah*  
**Motion: Approved**
- E. Form D: New Mexico Joint Doctoral Program in Geography** **TAB F**  
*Maria Lane, Chair, Department of Geography and Environmental Studies*  
**Motion to Approve:** *Faculty Senate President Pyle*  
**Second:** *Provost Abdallah*  
**Motion: Approved**
- F. Form D: MS in Global and National Security** **TAB G**  
*Representative, Global and National Security Institute*  
**REMOVED**

**VI. Faculty Presenter:**

- “Designing "smart" systems for human health and productivity”** **TAB H**  
*Meeko Oishi, Associate Professor, Electrical & Computer Engineering*
- Professor Oishi presented on “smart” light therapy used to regulate circadian rhythm, mood, or neurobehavioral performance.

**VII. Information Items:**

- A. CENSUS 2020: What’s at stake for New Mexico** **TAB I**  
*Robert Rhatigan, Associate Director, Geospatial and Population Studies*
- Associate Director Rhatigan presented on concerns regarding the participation in the Census 2020 if the citizenship question is added and ways to improve response rate, particularly in the lobo community.

**UNIVERSITY OF NEW MEXICO BOARD OF REGENTS'**  
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**B. General Education Update**

**TAB J**

*Pamela Cheek, Interim Associate Provost for Curriculum and Assessment*

- The General Education offered at UNM offers students applied skills and provides support resources and engagement strategies that help students throughout degree completion.
- Two phases for adoption include:
  - Rapid adaptation to State requirements (Credit Transfer Model) with as little disruption to our current delivery as possible.
  - Development of a General Education Program over the next three years that connects the phases of the learner's experience and student support.

**VII. Public Comment**

**VIII. Adjournment**



THE UNIVERSITY OF  
NEW MEXICO®

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**Master of Science in Global and National Security  
(MSGNS) Form D**

Global and National Security Policy Institute (GNSPI)  
Office of the Provost

Presentation to the Academic, Student and Research  
Committee of the UNM Board of Regents

August 2, 2018

# Nature of the MSGNS Degree

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- Professional, non-traditional, interdisciplinary degree that can be completed in one year
- Online graduate modules (combining two courses each and team-taught by two professors) and in-person meetings
- Designed primarily to provide the workforce and UNM students with a broader context of security issues that affect their work
- Based on close collaboration with Sandia and Los Alamos national labs and the national security industry in the State of New Mexico
- Broad definition of global and national security includes, among others, nuclear proliferation, infrastructure resiliency, food, water, and energy security, terrorism, humanitarian issues, innovation, cyber security, environmental security, and global health

# Rationale for the MSGNS

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- UNM's proximity to, and close collaboration with two world-renowned nuclear and engineering labs—Los Alamos and Sandia
- Comprehensive definition of global and national security
- A belief that the United States is not an island onto itself and that what happens globally—economically, militarily, politically, and culturally—directly affects the security of the United States and its interests and citizens—diplomats and military—overseas
- What happens globally affects New Mexico and its government, private, and educational institutions, as well as the citizens of the State.
- UNM offers a wealth of educational and research programs that can sustain this degree
- The labs view this degree as win-win for their workforce



# Degree Requirements

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- **The MSGNS successful completion of 33 credit hours, including:**
  - Pathway course (Introduction to Global and National Security), 3 credit hours
  - Two required modules totaling 12 credit hours
  - Three elective modules totaling 18 credit hours
- **Examples of required modules:** Introduction to Directed Energy and Cyber security; Human Decision Making and national Security; Globalization, Technology, Innovation, and National Security
- **Examples of elective modules:** Environmental Security; Introduction to Resilience and Uncertainty; Nuclear Policy and Agencies; International Law, National Law, and National Security; Foreign Policy Making and Institutions, Terrorism, and National Security

# List of Affiliated Faculty

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**Below is a list of the affiliated faculty who have taught in the program or will teach in the 2018-2019 academic year:**

- Dr. Raul Gouvea (Anderson)
- Dr. Sul Kassicieh (Anderson, passed away last fall)
- Dr. George (Sandy) Sanzero (Sandia, will replace Sul Kassicieh)
- Dr. Edl Schamiloglu (Electrical Engineering)
- Dr. Chris Lamb (Sandia/ Engineering)
- Dr. Maria Lane (Geography and Environmental Studies)
- Dr. Bill Stanley (Latin American and Iberian Institute and Political Science)
- Dr. James Cavanaugh (Psychology)
- Dr. Romina Angeleri (Psychology)
- Dr. Mahmoud Reda Taha (Civil Engineering)
- Dr. Tim Ross (Civil Engineering)
- Dr. Rob Leland (National Renewable Energy Lab, formerly Senior Vice President, Sandia)
- Professor Joshua Kastenberg (Law)
- Professor Maryam Ahranjani (Law)
- Dr. Mark Peceny (Dean, Arts and Sciences and Political Science)
- Dr. Emile Nakhleh (Director, Global and National Security Policy Institute)

# Program 5 Year Budget Projection

ESTIMATED REVENUES	Year 1		Year 2		Year 3		Year 4		Year 5	
	Existing	New	Existing	New	Existing	New	Existing	New	Existing	New
Projected University I&G or Tuition	50,000	201,200	251,200	75,600	326,800	79,200	406,000	62,000	468,000	
External Grants and Contracts										
Other		50,000	50,000		50,000					
<b>TOTAL REVENUE</b>	<b>301,200</b>		<b>376,800</b>		<b>456,000</b>		<b>468,000</b>		<b>468,000</b>	
<b>ESTIMATED EXPENSES</b>										
Salaries and/or benefits (Faculty & Staff)	137,000	91,000	228,000	89,000	317,000	56,500	373,500		373,500	
Learning Resources			-		-		-		-	
Equipment	1,000	2,000	3,000	1,000	4,000	1,000	5,000		5,000	
Facilities & modifications			-		-		-		-	
Other	11,000	27,500	27,500	20,550	48,050	7,950	56,000		56,000	
<b>TOTAL EXPENSES</b>	<b>269,500</b>		<b>369,050</b>		<b>434,500</b>		<b>434,500</b>		<b>434,500</b>	
<b>DIFFERENCE (Rev.-Exp.)</b>	<b>31,700</b>		<b>7,750</b>		<b>21,500</b>		<b>33,500</b>		<b>33,500</b>	
<b>ESTIMATED IMPACT OF NEW PROGRAM</b>	<b>Year 1</b>		<b>Year 2</b>		<b>Year 3</b>		<b>Year 4</b>		<b>Year 5</b>	
FTE Enrollment	12		18		25		40		40	
Projected Annual Credits Generated	252		378		510		780		780	
<b>Tuition Generated</b>	<b>151,200</b>		<b>226,800</b>		<b>306,000</b>		<b>468,000</b>		<b>468,000</b>	

# Support for the Proposed Degree

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- Sandia and Los Alamos (including three-year "seed money" from LANL) Community Leaders, including all members of the GNSPI External Advisory Board
- UNM senior leaders (Provost, Senior Vice Provost, Deans)
- UNM Faculty Senate and appropriate committees (Graduate & Professional Committee and the Curricula Committee)
- Provost Abdallah in support of the degree: "The combination of educational offerings and research has the potential to provide better solutions to global problems that range from terrorism to technology transfer, health crises, trade, global financial investments, among others. Its importance to UNM and its students cannot be understated."

Thank you!

Questions?



**UNIVERSITY OF NEW MEXICO STAFF  
COUNCIL CONSTITUTION**

**ARTICLE I: NAME**

The name of the organization is the University of New Mexico Staff Council.

**ARTICLE II: STATEMENT OF PURPOSE**

**Section 1. Purpose.** The purpose of the University of New Mexico Staff Council is to represent the interests of all staff, and to serve as an important source of input into the issues and decisions of the University as they relate to the general welfare of the staff of the University of New Mexico (UNM). The Staff Council shall represent UNM staff to the University administration, and the Staff Council president shall serve as an advisory member of the Board of Regents.

**Section 2. Authority.** The Staff Council shall not replace or supersede the UNM Personnel Policies and Procedures but shall make recommendations to adopt or amend such policies and procedures. The Staff Council shall make recommendations regarding conditions of employment and shall work toward improving wages, hours and conditions of employment for the staff. UNM staff may participate, as individuals, in the Staff Council notwithstanding their employment in a position subject to a collective bargaining agreement. The Staff Council shall not supersede or replace collective bargaining units officially recognized by the University, nor shall it have any authority with respect to University collective bargaining agreement.

**ARTICLE III: MEMBERSHIP**

**Section 1. The University Staff**

- (A) Any staff member employed by UNM in a regular, contract, or term position; who is at least half-time status; and who has worked at the University for at least six months is eligible both to run for membership on the Staff Council and vote for staff councilors, except those employed at the UNM branch campuses. The Council encourages full and equal participation and no staff member shall be denied full and equal participation for reasons of race, color, national origin, religion, ancestry, sex, age, physical and mental disability, serious medical condition, spousal affiliation, sexual orientation and gender identity.
- (B) The UNM Staff Council shall be composed of 60 elected representatives from among staff. Each grade of staff shall have representation. The total number of representatives from the grades shall be 30 and shall be elected in odd numbered years. Each staff precinct, as determined by the Staff Council, shall have representation. The total number of representatives from the precincts shall be 30 and shall be elected in even-numbered years.
- (C) A councilor may be removed for cause (malfeasance, misfeasance or nonfeasance) by an affirmative vote of forty councilors.
- (D) Persons eligible to vote in Faculty elections shall not be considered staff. Staff holding temporary part-time faculty appointments shall be considered staff for purposes of this article.

**UNIVERSITY OF NEW MEXICO STAFF  
COUNCIL  
CONSTITUTION**

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# 2019 Legislative Requests

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RESEARCH AND PUBLIC SERVICE PROJECTS



# FY 20 RPSP Legislative Requests

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A Research and Public Service Project (RPSP) is a line-item appropriation for a specific purpose.

- This includes research, public service programs, and certain other activities that do not qualify to receive funding from the higher education funding formula due to the scope and/or legislative intent of the project.
  
- Rule 5.3.5.12 NMAC
  - All new and expansion funding requests must be approved by the governing board prior to submission to the Higher Education Department.

# FY 20 RPSPs Legislative Requests

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## RPSP Program and Funding Decline

- In 2008, the University of New Mexico had 92 RPSPs totaling \$52,930,000
  - Main Campus, 50 RPSPs totaling \$15,617,300
  - HSC, 42 RPSPs totaling \$37,314,500
- In 2018, the University of New Mexico has 47 RPSPs totaling \$39,759,000
  - Main Campus, 29 RPSPs totaling \$9,837,000
  - HSC, 18 RPSPs totaling \$33,625,000

# FY 20 RPSPs Legislative Requests

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- **Athletics**

- Budget: \$2,641,500, Expansion Request \$504,300
- The FY20 request will provide financial parity with NMSU
- The mission of the Athletics Department is to “Develop Lobos For Life!” Our universal approach to developing future leaders from the first recruitment, to the experience as a student-athlete, to the graduation, and then to the continued to support of our program upon graduation.
- RPSP Funding assist our student-athlete’s academically through a number of programs during their time at UNM. Our overall athletics program has both a national and internal reach with respect to exposure and recruitment. We also work collaboratively with campus on a number of strategic initiatives as well.

# FY 20 RPSP Legislative Requests

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## Veteran Student Services

### ○ **Mission**

- Advocate for the academic success of student veterans, their affiliates on campus, and the community
- Collaboration among students, faculty, and staff to provide students and their affiliates the tools for success
- Supporting students as they transition into higher education, find success in the university setting, become empowered in the community, and continue career development

### ○ **Program Objectives**

- Help retain and graduate students by provide transitional tools to succeed in higher education and advocate for post educational careers in New Mexico
- Collaborate with the VRC in recruitment efforts
- Collaborate with stakeholders within the university to ensure no replication of current services

# FY 20 RPSP Legislative Requests

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## Veteran Student Services

- **Budget: \$200,000**
  - Veteran Student Services seeking your support to create a successful program that is modeled after Georgia Tech and University of Florida programs.
  - The request is to use the best practices of other universities and resource centers within UNM to create a dual representation on campus to ensure student veterans and their affiliates are supported on campus.
  - Veteran Student Services will build collaborative relationships/partnerships with existing programs that will be innovative and inclusive of our student veterans.
  - Another aspect of Veteran Student Services will address the needs our student veterans and their affiliates by providing small scholarships to help them overcome hardships, continue the student retreat program, support all veterans and their affiliates on campus.

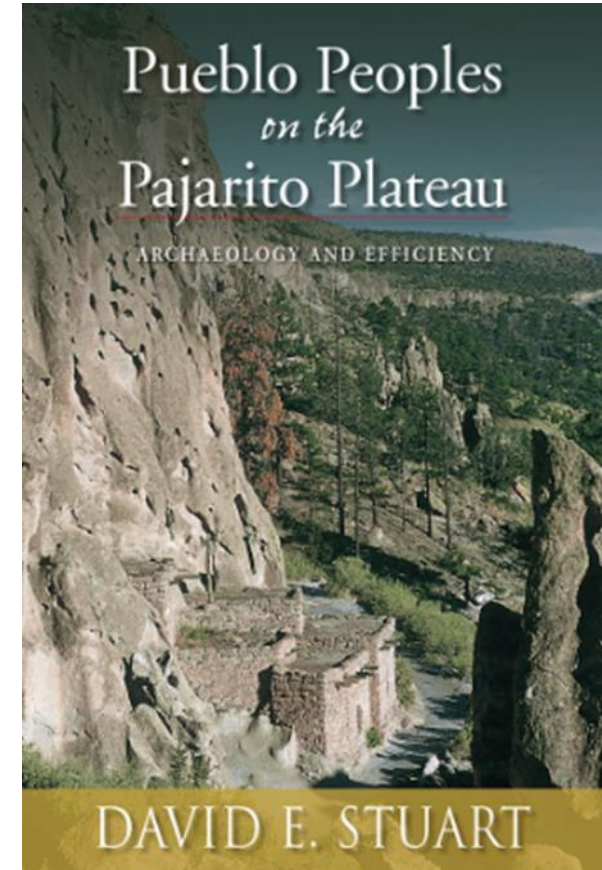


# FY 20 RPSP Legislative Requests

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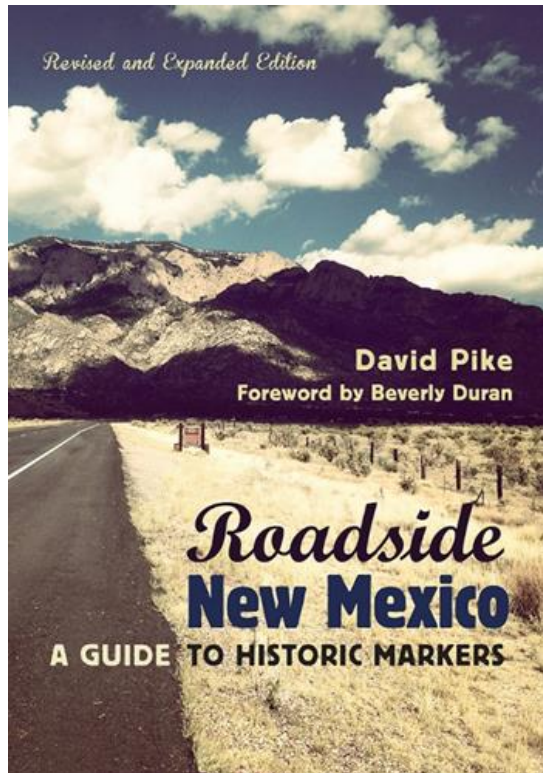
## UNM Press

- UNM Press has rightsized staffing, reduced new title output, outsourced fulfillment, secured a permanent UNM subsidy, and moved into the College of University Libraries & Learning Sciences.
- Concentrating on its core mission to publish important scholarship, UNM Press can now run deficit-free and balance its annual budget.



# FY 20 RPSP Legislative Requests

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**Budget: \$300,000**

- RPSP funding will enable the UNM Press to continue to publish important books focused on New Mexico and the region.
- RPSP funding will allow the UNM Press to create a new division focused on publishing these vital books for the State by hiring two new editorial staff and providing additional logistical support for existing staff.
- RPSP funding will enable the UNM Press to sustain and expand its role as the publisher of New Mexico and increase community engagement across the state in multiple cultural constituencies.

# FY 20 RPSP Legislative Requests

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## Engineering, Technology, Computer (ETC) Internship Program

- Project will have an important impact on New Mexico's economy as well as directly impact student retention and graduation rates in Engineering/Computer Science (part of STEAM-H)
- **Internships:** 12 week long (first 8 paid by the program for \$2,500 and the last 4 paid by the intern host/company for \$1,250) for sophomores through seniors
- **Key Objectives:**
  - Undergraduate student retention (50 students/year)
  - Economic impact on students and State of NM by helping to alleviate the “brain drain” (salary range post graduation \$62.5k/year and up to \$125k/year, or more, on the State of NM)
  - Student graduation with STEM degrees (at least 12 students/year)





# FY 20 RPSP Legislative Requests

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- **Budget: \$159,005**

- Total Budget: \$159,005, Direct Student Internships: \$125,000 (\$78.61% of project cost), Staffing cost (w/fringe): \$29,005, Misc.: \$5,000
- Staffing is needed to year-round advertise the program and find placements , i.e. intern hosts, for the students.
- For every 2 dollars in internship money from project, the intern host has to match it with \$1!

- **Importance of the Program:**

- Type of project attractive to minority students and first generation students and also more proportionally to female students based on prior data.
- This RPSP continues a Nationally-acclaimed project at SOE which funded 75 interns/year (ending 2018).

# FY 20 RPSP Legislative Requests

## **EUREKA!**

*Entering Undergraduate Research, Enterprise, and Knowledge Advancement Project*

### **MISSION:**

Improve STEAM-H enrollment, retention and graduation rates for students traditionally underrepresented in those fields, including students from rural communities.

Expand access to UNM Honors programs by offering early outreach research engagements.

Provide community engagement and real-world applications for students with STEAM-H employers and civic organizations.

### **OBJECTIVES**

- Empower New Mexico students to enroll in and graduate from high demand STEAM-H degree programs, especially students underrepresented in STEAM-H
- Encourage New Mexico students to leverage Honors College opportunities to increase STEAM-H subject mastery
- Encourage a more diverse population of NM students engage in STEAM-H degree programs and Honors College courses
- Strengthen the mission of UNM Honors College in relation to STEAM-H academic disciplines and community outreach

### **IMPACT MEASURES**

- 100 students served per summer, including:
  - At least 75% from underrepresented populations
  - At least 75% from outside ABQ metro region
  - At least 25% from small rural NM communities
- At least 80% of participants enroll in STEAM-H college or university programs in New Mexico within two years
- At least 70% of participants graduate in STEAM-H from colleges or universities within New Mexico within six years

# FY 20 RPSP Legislative Requests

## EUREKA!

**Four Two-Week STEAM-H Residential Summer Programs for NM High School Juniors**

### PROGRAM COMPONENTS

**Leadership Instruction:**  
UNM Honors College

**Content Instruction:**  
UNM Colleges, Schools & Academic

*Student Research*

**Applications:**  
Regional STEAM-H Employers &

**Engagement:**  
Civic & Tribal Organizations, Museums, Educational

### Budget: \$134,000

- Costs paid by student: \$500 each, which includes housing and meals
  - 50% of participants receive full scholarships based on financial need
  - 25% of participants (from rural NM locations) receive travel scholarships
- Expenditures cover:
  - Housing and meals (for students covered by full scholarships)
  - Transportation (for students covered by travel scholarships)
  - Faculty instructor stipends
  - Guest speaker stipends (regional or national scientists or engineers)
  - Staff stipend for coordination and recruitment (quarter time)
  - Undergraduate student stipends (Resident Assistants)
  - Research & instructional supplies and materials
  - Johnson Gym facilities rental
  - Travel within ABQ region to participate in research projects and tour STEAM-H facilities

**Possible Topics:** Engineering in Healthcare; Clean Water & Water Resource Management; Coding, Drones & Robotics; Big Data & Quantitative Reasoning; Engineering in Business; Population Health & Education; Indigenous Science & Architecture; Entrepreneurial Innovation; STEAM-H In Rural New Mexico; Remote Sensing

# FY 20 RPSP Legislative Requests

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## **Native American Studies External Partnerships Project**

- Native American Studies (NAS) M.A. Degree graduate students will complete the NATV 590: Project of Excellence course.
- The Project of Excellence is a student-led and initiated project to address a target topic or issue relevant to a particular Native community, group, or organization through research and application of knowledge and skills learned in the NAS M.A. program.
- Requires development of partnerships around the state of New Mexico with specific Native communities, groups, and/or organizations.
- The project will be utilized by the community, group, or organization to help with their challenges. The agreement will be on-going and expanded for future graduate student research.

# FY 20 RPSP Legislative Requests

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- **Budget: \$200,000**

- The funding will be utilized for student stipends, travel, supplies, equipment, and summer salaries.

- **Objectives**

- To develop partnerships with 10 Native communities, groups, and/or organizations to help NAS M.A. students with their Projects of Excellence.
- To establish an agreement between NAS-UNM and 10 institutions.
- To help students create, develop, and implement their initiated project with a specific partner using the research knowledge and skills learned in the NAS M.A. program.
- To empirically assess and evaluate the partnerships to ensure student success and public service.

# FY 20 RPSP Legislative Requests

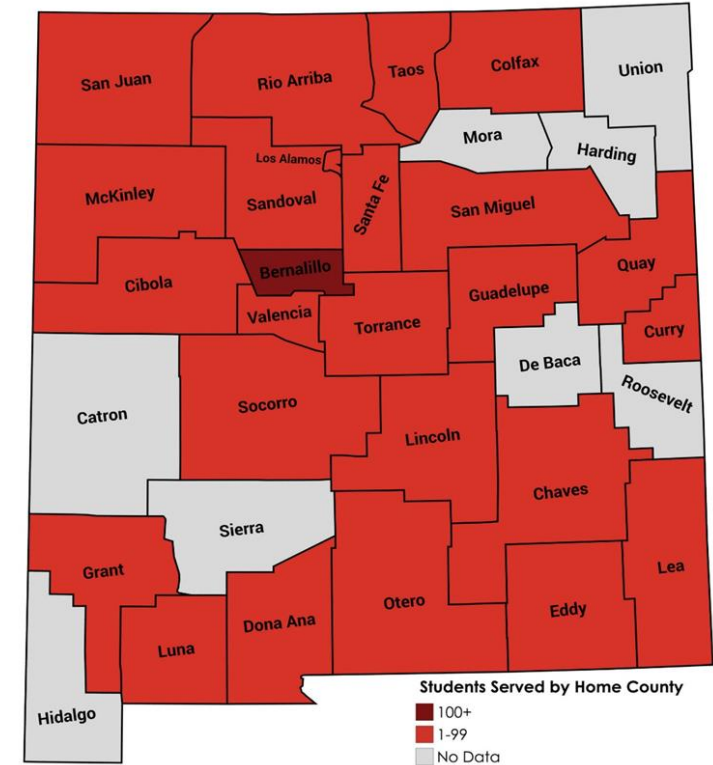
## Hispanic Student Services (El Centro de la Raza)

### ○ Mission

- El Centro de la Raza will positively impact the transition, retention, and graduation of students through an engaging environment built on academic, cultural, personal and professional activities. El Centro commits to cultivate a supportive community that helps students develop skills to fulfill their life long goals and expectations.

### ○ Objectives

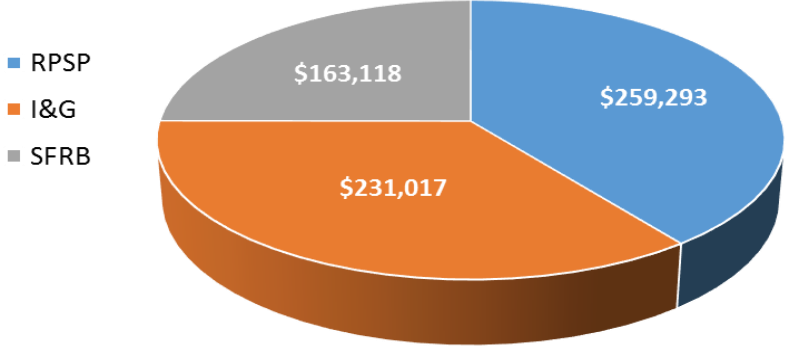
- Positively impact the retention and graduation of Latino students through academic, cultural/personal and professional programs
- Recruit Latino students and provide critical information to students and families
- Use program assessment and evaluation for continuous improvement to ensure its relevance in academic, cultural and professional aspirations of Latino students



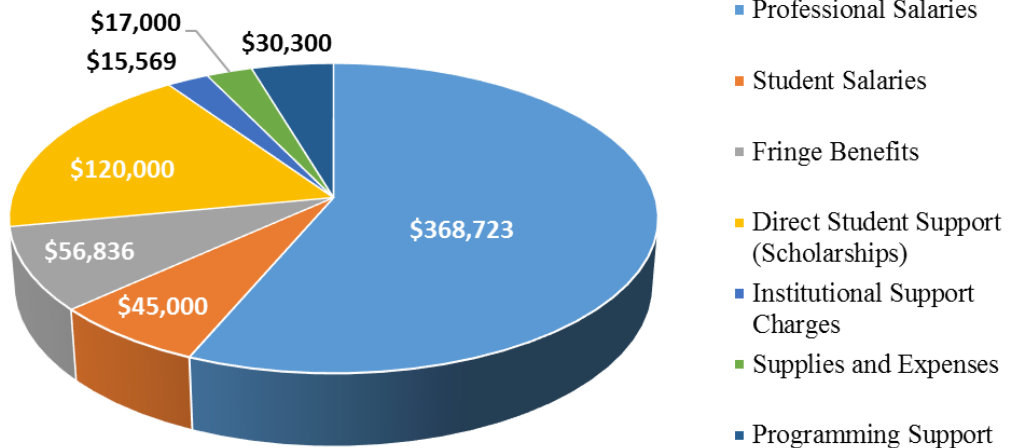
While El Centro served many more students and families across the year in various programs and outreach initiatives, 1,134 were direct one on one Academic Development and Advocacy appointments. ~75% of students served are New Mexico residents and they are from the above counties.

# FY 20 RPSP Legislative Requests

**FY 20 Budget Request**



**FY 20 Budget Expenditures**



**Total Budget: \$653,428, Expansion \$112,993**

The increase in funding will expand the impact we have on recruitment, retention and graduation of Hispanic students. While we currently serve over 1100\* students, we are tasked with serving a population of over 10,000 students (~42% of UNM students) at the university and many more across our state. Additional funding will help alleviate the strain on our resources, restore critical programs such as our freshman mentoring program, and further support initiatives such as our undergraduate and graduate research programs. Furthermore, it will bolster our data collection objectives and outreach strategies including our online presence. These institutional and state funds also help us be competitive in leveraging funding from the US. Department of Education.

\*This number only includes the number of students that met with our staff one on one and does not reflect the actual number of contacts (14,974) through outreach and retention initiatives.



# FY 20 RPSP Legislative Requests

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## Native American Intervention and Retention

### ○ Mission

- The Native American Intervention & Retention Project works to increase the retention and graduation rates of American Indian students attending UNM-Main Campus via proactive academic & student support programmatic initiatives.

### ○ Program Objectives

- Engaging beginning freshman, continuing, transfer and graduate students;
- Strengthening and expanding collaborative efforts with the 23 NM Tribes;
- Continuing vigorous alliance with the academic development of courses, programs and curriculum that enhance the ability of American Indian students to be successful.



# FY 20 RPSP Legislative Requests

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- **Budget: \$400,000 (Expansion Request \$67,300)**
  - The project budget is most prominently utilized to fund all costs (student recruitment; participant costs: tuition, housing; faculty; academic advisement; student support services; program supplies) associated with the UNM-American Indian Summer Bridge Program – the institution’s only existing comprehensive American Indian retention initiative. Targeted & focused American Indian recruitment & outreach efforts are also solely financed by the project budget, in addition to the project’s student leadership development initiatives.
  - The American Indian Summer Bridge (AISB) Program is the institution’s only existing comprehensive American Indian retention initiative, with an AISB student retention rate of 82% as compared to 72% for all American Indian students (Fall 2017); however the program is currently only able to support a maximum annual cohort of 15 students – expansion funding would allow the cohort size to be doubled. Additionally, expansion funding would support the expansion & enhancement of direct American Indian student prospect contact, interaction and engagement at statewide & regional college & career fairs, campus visitation events (eg. American Indian Senior Day & American Indian Junior Day), and other specialized/targeted outreach programs & events designed to increase American Indian enrollment at UNM.

# FY 20 RPSP Legislative Requests

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## Utton Transboundary Resource Center

### ○ **Program Description:**

- The Utton Center is an internationally recognized leader in water and natural resource research, policy, diplomacy, and community engagement.
- The Utton Center is the only law and policy center in New Mexico dedicated to developing meaningful solutions to the real and immediate natural resource challenges facing New Mexicans.
- The Utton Center serves and supports New Mexico's traditional communities, decision-makers, government agencies, courts, educators, and provides real-world experience to UNM students.
- All of our recently graduated student research assistants have found employment in their fields of choice here in New Mexico!

# FY 20 RPSP Legislative Requests

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- **Budget: \$471,900 (Expansion Request \$150,000)**
  - Expansion funding will allow the Utton Center to fill empty staff positions and empower us to secure private and federal funding.
  - The Utton Center is currently developing a strategic development and fundraising plan to leverage expansion funding.
  - Expansion funding will help us respond more effectively to ever increasing calls for help with natural resource issues, including:
- Supreme Court water litigation, drought, Native American water rights settlements, water produced in oil and gas operations, state and regional water planning, shortage sharing agreements, water infrastructure development, water banking, energy transmission challenges, renewable energy standards, reservoir operations, river and Bosque restoration, threats to agriculture, regulation of locally grown food, land grant and Acequia governance and survival, international water management and agreements, coordination of water efforts across HED, and much, much more...



The Office of the Provost, KUNM Radio Board, and Richard Towne and KUNM Management approved these revisions in April and May 2018.

- KUNM Radio Board Bylaws – revised 2018
- KUNM Radio Board Bylaws – redline (revised 2018)
- KUNM Radio Board Bylaws – 2018

## BYLAWS OF THE KUNM-FM RADIO BOARD

Approved by the Board April 3rd, 2018

### ARTICLE 1: PURPOSE

It will be the responsibility of the KUNM-FM Radio Board (“the Board”), working with the station management, to help ensure that KUNM-FM is operated according to the policy of the Regents of the University of New Mexico. The Board will advise station management and prepare and submit reports to the Regents through the Office of the Provost as indicated in these Bylaws. It is the vision of the KUNM Board that the station will serve New Mexico’s diverse interests and communities.

### ARTICLE 2: OPERATION

In order to fulfill its purpose, the Board will perform its functions as follows:

- 2.1 Review and comment on all changes to programming as detailed in Article 8 of these bylaws.
- 2.2 Receive and review comments on any documented station policy or procedure when requested by any of the following:
  - a. The General Meeting via the Volunteer Representative
  - b. Any member of the KUNM Staff
  - c. The Regents or their designee
  - d. Any member of the KUNM listening community
  - e. Any voting member of the Board
- 2.3 Prepare an annual report for the Regents, copied to the Regents’ designee and station management and made available to the public. The report will cover all actions taken; concerns raised by the Board, listeners, volunteers, or staff of KUNM; and recommendations for changes and improvements to meet those concerns.

### ARTICLE 3: OVERSIGHT

All actions of the Board are subject to review by the Provost or Provost Designee. All actions taken by the Board must be in compliance with the applicable Federal Communications Commission rules and regulations, and with Federal and State law.

### ARTICLE 4: MEMBERSHIP – QUALIFICATIONS, SELECTION, CONDUCT

The Board will be composed of sixteen (16) members including fourteen (14) voting members and two (2) non-voting ex officio members. Ex Officio members of the board shall follow the definition found in Robert’s Rules of Order, except where it is explicitly stated otherwise in these bylaws.

Ex Officio Members of the KUNM Radio Board shall be granted all rights and responsibilities excluding voting privileges as those afforded to regular board members, including but not limited to being counted for quorum and making eligible motions.

- 4.1 The fourteen voting members of the board will be selected according to the following procedures:
  - a. Two undergraduate students, appointed by the President of the Associated Students of the University of New Mexico (ASUNM);
  - b. One graduate student, appointed by the President of the Graduate and Professional Student Association;
  - c. Two faculty members, appointed by the President of the Faculty Senate;
  - d. One University staff member, appointed by the President of the Staff Council;
  - e. Four community members, elected by subscribers;
  - f. Three "at large" members, appointed by the Provost; and,
  - g. One Volunteer Representative, elected by KUNM Volunteers.

In addition to the voting members, the Board will include the following ex officio members:

- h. One eligible representative elected by the KUNM paid staff;
- i. The KUNM General Manager.

Elected alternates may also attend meetings, but will not be counted as members of the board for purposes of quorum, making motions and voting unless and until such a time as the alternate is seated in a vacancy as described in Sec. 4.6.

- 4.2 Preference for the appointed Board member positions will be given to persons with prior radio experience or with special skills that will be of particular importance to the responsibilities of the Board.
- 4.3 The appointment and election processes will encourage the representation of women, minorities, and people of various socioeconomic backgrounds on the Board, as well as the representation of a broad array of points of view and philosophies.
- 4.4 Except for the Volunteer Representative, no voting member of the Board will be a past or present paid KUNM staff member or a volunteer who has been actively involved with KUNM-FM for one year prior to the terms for which they are selected.
- 4.5 Members of the Board will perform their duties faithfully and efficiently and never give rise to suspicion of improper conflict of interests with KUNM or the University. They must disclose any conflict of interest that may affect their independent judgment in the impartial performance of their duties by signing an annual conflict of interest disclosure form.

#### 4.6 Terms of Office; Vacancies

- a. Terms of Board members will be two years with the possibility of one two-year renewal, except for the ASUNM and GPSA representatives, whose terms will be one year with the possibility of three one-year renewals.
- b. Appointments to the Board will be staggered to promote continuity and ensure that some new members join each year. The Board will have the option to establish “adjustment terms” for appointed positions as needed to ensure the staggering of terms. The Board will determine the length of “adjustment terms” before the appointments to such positions are made, subject to the approval of the Provost or Provost Designee.
- c. Elections will be conducted in April, to be seated in May, every two years to fill four elected community positions plus two alternate positions. Election rules and guidelines will be determined by the Office of the Provost. The four candidates receiving the most votes will fill vacant community-member Board seats. The candidates placing fifth and sixth will be first and second alternates in order of their electoral finish. An alternate is not a voting member of the Board unless and until the alternate fills a vacancy. The first alternate will fill any elected vacancy that occurs in that term; the second alternate will fill any additional elected vacancy that occurs in that term, if any. Any additional vacancies will remain until a regular election is held.
- d. Should a vacancy occur in an appointed position or the volunteer representative position with at least six months remaining in the term, a replacement will be chosen to fill the remainder of the term using the same procedures described in Sec. 4.1. Should a vacancy occur in an elected community representative position, the alternates will fill the vacancy according to the procedure described in Sec. 4.6 part c. Only a term that lasts more than twelve months will be considered a full term in regard to term limits.

4.7 Upon notification to the Board chair, leaves of absence of up to six months will be granted to UNM faculty, staff, and student representatives who are on sabbatical or summer leave from the University.

4.8 Any Board member not on a leave of absence will be considered to have resigned after two unexcused absences within any six-month period, or after three consecutive absences. An absence will be considered excused if 24 hours’ notice is given to the chair, or in case of illness or emergency.

4.9 Any board member who is found by the board to have violated UNM Policies, including, but not limited to *Policy 2240: Respectful Campus*, may be removed from the board by 2/3 majority vote.

4.10 In the event of a vacancy for the position of General Manager of KUNM-FM, a search committee of approximately eight persons will be appointed by the Provost in consultation with the Board. A majority of the search committee will be Board members representing various constituencies. The chair of the search committee will be selected by the Provost.

4.11 All board members must receive annual professional training to hear grievances in accordance with KUNM Grievance Policy and other applicable UNM policies.

## ARTICLE 5: COMMITTEES

Standing committees of the Board will include:

5.1 A Governance and Grievance Committee consisting of at least three members of the Board, which will function as defined in the KUNM Grievance Procedure.

5.2 A Programming Committee consisting of at least three members of the Board, which will conduct periodic program reviews in accordance with Section 8.13 of these Bylaws.

Other special committees and standing committees may be established by the Board.

## ARTICLE 6: OFFICERS

6.1 A Chairperson, Vice Chairperson and Secretary will be selected by a majority vote of the members and will serve in office for one year.

6.2 The Chairperson will prepare the Board agenda. Agenda items may be submitted by members of the Board, station management, the Provost, the public, and volunteers. The Chairperson will also conduct meetings, appoint members to committees established by the Board, and serve as the official representative of the KUNM-FM Board at official functions. The Chairperson will vote only in the case of a tie vote. The Chairperson will be responsible for the issuance of the Annual Report.

6.3 The Vice Chairperson will assume the duties and responsibilities of the Chairperson in the event of the Chairperson's absence. In the event of the Chair position becoming vacant prior to the end of the elected term, the Vice Chair will automatically assume the position of the Chair and a new Vice Chair will be selected by majority vote. If for any reason the Vice Chair is unable or unwilling to assume the role of the Chair, a new slate of officers will be selected by majority vote of the members and will serve until their term is completed. In the event the Vice Chair position becomes vacant prior to the end of the elected term, a replacement Vice Chairperson will be selected by a majority vote of the members and will serve in office for the remainder of the term.



- 6.4 The Secretary will be responsible for taking and distributing minutes to Board members and for publicizing dates, times, and places of meetings. The Secretary will keep the Board Roster up to date and will forward updates to station management for updates to the website and Zounds!. In the event the Secretary position becomes vacant prior to the end of the elected term, a replacement Secretary will be selected by a majority vote of the members and will serve in office for the remainder of the term.

## ARTICLE 7: MEETINGS

- 7.1 The Board will meet at least once every other month.
- 7.2 All meetings will be publicly announced on the air, on the KUNM website, and in the KUNM program guide, indicating the date, time, and place of meetings.
- 7.3 Special meetings (i.e., additional meetings beyond the regularly scheduled meetings) will be called by the Chairperson as necessary or by written request of three members of the Board. The Secretary will ensure that all members and the public are notified.
- 7.4 All meetings of the Board, regular or special, will be open to the public and will be conducted in public facilities, subject to all applicable federal and state open meeting requirements, as well as to the certification requirements of the Corporation for Public Broadcasting.
- 7.5 Executive sessions may be convened in accordance with the KUNM Grievance Procedure. These sessions will be closed and their minutes kept confidential; members may not divulge the proceedings of these sessions.
- 7.6 The Board will allow public comments on all agenda items or any other items relevant to the Board or to KUNM operations at all of its regular and special meetings.
- 7.7 The order of business will be decided by majority vote of the Board. The order of business may be altered or suspended at any meeting by a majority vote.
- 7.8 A quorum will consist of a simple majority of those positions filled at the time of each meeting, excluding members on leaves of absence, but will consist of no fewer than five Board members.
- 7.9 The rules contained in the current edition of Robert's Rules of Order, Newly Revised will govern the Board in all cases to which they are applicable and in which they are consistent with these Bylaws and with any special rules the Board may adopt.

## ARTICLE 8: ROLE OF THE KUNM-FM RADIO BOARD IN DETERMINING PROGRAMMING

- 8.1 In accordance with the Regents Policy section 8.7 on KUNM, the Board will make recommendations to station management on programming issues and other important station policies, procedures, and practices. Because of the potential impact of significant programming changes on the station's support for the academic mission of the University and/or on its responsiveness to the community, station management must consult with the Board before making such changes, in accordance with the procedures outlined in these Bylaws.
- 8.2 The Board classifies programming changes as follows:
- a. Major Programming Change: A significant alteration of the substance, duration, and/or broadcast time of a regularly scheduled program having a duration of 30 or more minutes, which lasts longer than 13 consecutive weeks. (Such changes include, but are not limited to, changing the genre of a music program, substituting a news/public affairs program for a music program and vice versa, substituting a locally produced program for a syndicated program or vice versa, or significantly changing the format of a program).
  - b. Temporary Program Change: A change in programming that will not last more than 13 consecutive weeks.
  - c. Other Programming Changes: A change that does not alter the overall substance, duration, and/or broadcast time of a program.
- 8.3 The station management will report Temporary Program Changes to the Board in writing according to the classifications outlined in Section 8.2, specifying the reason for the change(s), the service/benefit the changes will offer the listening public, and costs or savings, if any. Whenever possible, station management will report to the Board prior to the change occurring. If, for any reason, the change must occur before notification to the Board, station management will report on the change at the next Board meeting. The Board may comment and may make recommendations regarding such program changes to the station management. Station management will take the Board's concerns and recommendations into account when implementing such changes and will report at the following Board meeting on its actions regarding the Board's recommendations.
- 8.4 The station management will initiate consideration of a Major Programming Change by the Board by submitting a written recommendation at least ten (10) days in advance of a regularly scheduled Board meeting, and in accordance with section 8.5 of the Bylaws. This process will begin prior to the program change being implemented on the air. The recommendation must include the following information:
- a. The name, purpose, description and format of the new or replacement program

- b. The producer(s) and/or responsible party/parties and relevant experience
- c. For music and arts programs, examples of the artists/performers/composers to be featured
- d. For news and public affairs programs, sample topics and types of potential guests (e.g. public officials, UNM faculty and/or Staff, special interest group)
- e. The specific service/benefit the program would provide to diverse interests, whether this service/benefit is readily available on KUNM or elsewhere, and if so, how the recommended program would complement the existing service
- f. The audience segment(s) the program is intended to serve
- g. How the program furthers the Regents' Policy on KUNM
- h. The time slot and frequency (daily, weekly, monthly, etc.) the program is to be aired, with a rationale for these choices
- i. Any needs for training or other station support
- j. The budget for the program (if any)

The recommendation must also include the following information regarding the existing program to be replaced:

- a. The name, purpose, description and format of the program
- b. The producer(s) and/or responsible party/parties and relevant experience
- c. The specific service/benefit the program provides and whether this service/benefit is readily available on KUNM or elsewhere
- d. The audience segment(s) the program appears to serve
- e. How the program furthers the Regents' Policy on KUNM
- f. Any needs for training or other station support
- g. The cost of the program (if any)
- h. The reason(s) for the proposal to replace the existing program with the recommended program.

8.5 Input by the operations staff and volunteers is a critical aspect of the program change process. Prior to coming before the Board, all major program changes will be discussed at the KUNM General Meeting.

The following information must be posted on the KUNM website and broadcast on KUNM for one week prior to the first Board meeting at which the Major Programming Change is scheduled to be considered:

- a. A brief description of the new program, the time slot when it will be broadcast, and a description of the existing program affected.
- b. An announcement relating the time, date, and place of the Board meeting, inviting public comment (in person and/or in writing) on the proposed changes.

8.6 The Board will take public comments at all meetings at which the recommended programming change is considered. These will include oral comments by

members of the public attending the meetings, and any written comments received by KUNM staff, which will be forwarded to the Board in a timely manner.

- 8.7 The Board will begin discussion of a Major Programming Change at the meeting at which the program change proposal is presented by the station management. The Board will make its recommendation at this initial meeting or the next succeeding meeting of the Board. At the request of the Board or General Manager, the Provost or Provost Designee may approve extensions of time for the Board's recommendation.
- 8.8 If the Provost or Provost Designee approves such extensions of time, the Board may hold additional public hearings and/or invite further written comments from the public concerning the proposed programming change(s). The information described in Article 8.5 must be posted to the KUNM Website and broadcast on KUNM for one week prior to the next Board meeting at which the station management's recommendations are scheduled to be considered.
- 8.9 After it has completed its review, the Board will decide, by a majority of the members present and voting at a regularly scheduled meeting, to accept or reject the proposed program change.
- 8.10 Any recommended Major Programming Changes approved by the Board may be immediately put into effect by the station management.
- 8.11 If the Board votes against the Major Programming Change, the station management will have ten days to request a review of the Board's recommendation by the Provost or the Provost Designee. The Provost or Designee will then meet with the Board and station management at the next Board meeting to hear arguments. At this meeting, the Board may present any proposed modifications to the programming change as an alternative. The Provost or Provost Designee will decide whether to adopt, reject, or modify the Board's recommendation. Upon review, the Provost or Provost Designee will have the discretion to incorporate some or all of the recommendations of the Board or the station management. In making such decisions, the Provost or Provost Designee will be guided by and act consistently with the current Regents' Policy Statement on KUNM.
- 8.12 The Board is charged with undertaking periodic reviews of all programming at least once every year, and with making recommendations to station management. A written copy of these reviews will be provided to the Provost. The Board may seek ongoing input regarding these recommendations from constituents including the greater listening community, UNM administration, faculty, students and staff; and KUNM volunteers, staff, and management.

## ARTICLE 9: AMENDMENTS

9.1 These Bylaws may be amended by two-thirds of the voting members of the Board provided that such amendment has been submitted in writing at the previous regular meeting, and received by any members not in attendance at such meeting, together with notice of the meeting at which items will be considered. These Bylaws and any such amendments are subject to approval by the Board of Regents, which reserves the right itself to make amendments to the Bylaws.

BYLAWS OF THE KUNM-FM RADIO BOARD Approved by the Board June 3rd, 2014 (2018 DRAFT) [@ 3/28/2018](#)

ARTICLE 1: PURPOSE

It will be the responsibility of the KUNM-FM Radio Board (“the Board”), working with the station management, to help ensure that KUNM-FM is operated according to the policy of the Regents of the University of New Mexico. The Board will advise station management and prepare and submit reports to the Regents through the Office of the Provost as indicated in these Bylaws. [It is the vision of the KUNM Board that the station will serve New Mexico’s diverse interests and communities.](#)

ARTICLE 2: OPERATION

In order to fulfill its purpose, the Board will perform its functions as follows:

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- 2.2 Receive and review comments on any [documented](#) station policy or procedure when requested by any of the following:
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  - b. Any member of the KUNM Staff
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- 2.3 Prepare an annual report for the Regents, copied to the Regents’ designee and station management and made available to the public. The report will cover all actions taken; concerns raised by the Board, listeners, volunteers, or staff of KUNM; and recommendations for changes and improvements to meet those concerns.

ARTICLE 3: OVERSIGHT

All actions of the Board are subject to review by the Provost or Provost Designee. All actions taken by the Board must be in compliance with the applicable Federal Communications Commission rules and regulations, and with Federal and State law.

ARTICLE 4: MEMBERSHIP – QUALIFICATIONS, SELECTION, CONDUCT

The Board will be composed of sixteen [\(16\)](#) members including [fourteen \(14\)](#) voting members and [two \(2\)](#) non-voting ex officio members. Ex Officio members of the board shall follow the definition found in Robert’s Rules of Order, except where it is explicitly stated otherwise in these bylaws.

Ex Officio Members of the KUNM Radio Board shall be granted all rights and responsibilities excluding voting privileges as those afforded to regular board members, including but not limited to being counted for quorum and making eligible motions.

- 4.1 The fourteen voting members of the board will be selected according to the following procedures:
  - a. Two undergraduate students, appointed by the President of the Associated Students of the University of New Mexico (ASUNM);
  - b. One graduate student, appointed by the President of the Graduate and Professional Student Association;
  - c. Two faculty members, appointed by the President of the Faculty Senate;
  - d. One University staff member, appointed by the President of the Staff Council;
  - e. Four community members, elected by subscribers;
  - f. Three "at large" members, appointed by the Provost; and,
  - g. One Volunteer Representative, elected by KUNM Volunteers.

In addition to the voting members, the Board will include the following ex officio members:

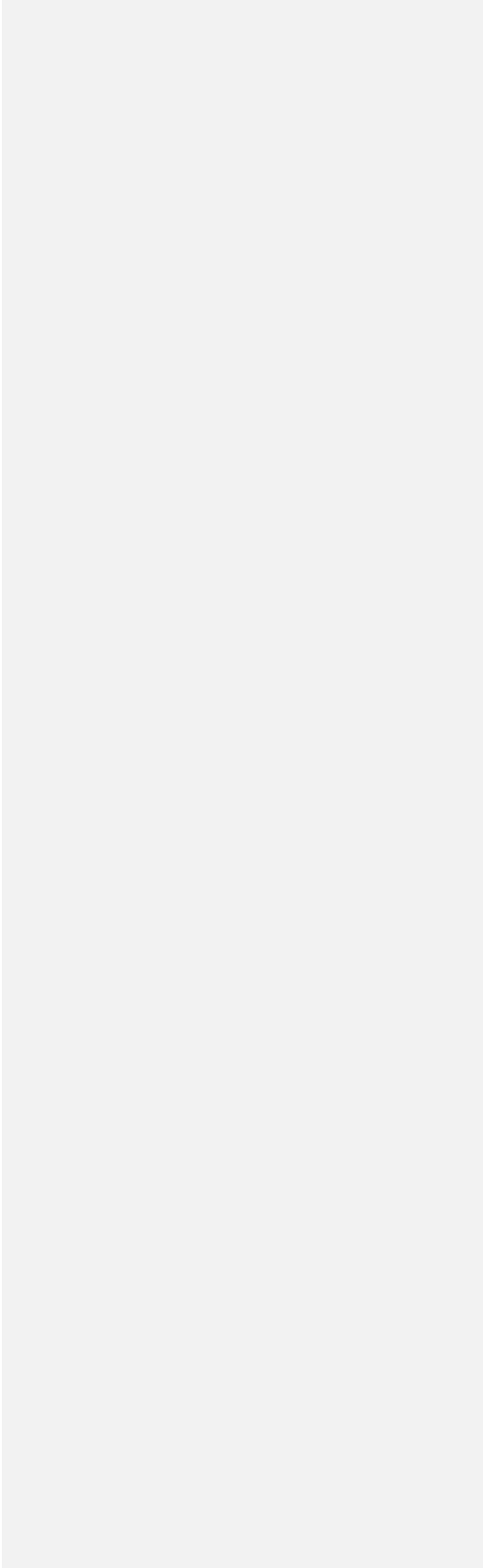
- h. One eligible representative elected by the KUNM paid staff;
- i. The KUNM General Manager, ~~and~~

Elected alternates may also attend meetings, but will not be counted as members of the board for purposes of quorum, making motions and voting unless and until such a time as the alternate is seated in a vacancy as described in Sec. 4.6.

- 4.2 Preference for the appointed Board member positions will be given to persons with prior radio experience or with special skills that will be of particular importance to the responsibilities of the Board.
- 4.3 The appointment and election processes will encourage the representation of women, minorities, and people of various socioeconomic backgrounds on the Board, as well as the representation of a broad array of points of view and philosophies.
- 4.4 Except for the Volunteer Representative, no voting member of the Board will be a past or present paid KUNM staff member or a volunteer who has been actively involved with KUNM-FM for one year prior to the terms for which they are selected.
- ~~4.5~~ Members of the Board will perform their duties faithfully and efficiently and never give rise to suspicion of improper conflict of interests with KUNM or the University. They must disclose any conflict of interest that may affect their independent judgment in the impartial performance of their duties by signing an annual conflict of interest disclosure form.

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4.6 Terms of Office; Vacancies

- a. Terms of Board members will be two years with the possibility of one two-year renewal, except for the ASUNM and GPSA representatives, whose terms will be one year with the possibility of three one-year renewals.
- b. Appointments to the Board will be staggered to promote continuity and ensure that some new members join each year. The Board will have the option to establish “adjustment terms” for appointed positions as needed to ensure the staggering of terms. The Board will determine the length of “adjustment terms” before the appointments to such positions are made, subject to the approval of the Provost or Provost Designee.
- c. Elections will be conducted in April, to be seated in May, every two years to fill four elected community positions plus two alternate positions. Election rules and guidelines will be determined by the Office of the Provost. The four candidates receiving the most votes will fill vacant community-member Board seats. The candidates placing fifth and sixth will be first and second alternates in order of their electoral finish. An alternate is not a voting member of the Board unless and until the alternate fills a vacancy. The first alternate will fill any elected vacancy that occurs in that term; the second alternate will fill any additional elected vacancy that occurs in that term, if any. Any additional vacancies will remain until a regular election is held.
- d. Should a vacancy occur in an appointed position or the volunteer representative position with at least six months remaining in the term, a replacement will be chosen to fill the remainder of the term using the same procedures described in Sec. 4.1. Should a vacancy occur in an elected community representative position, the alternates will fill the vacancy according to the procedure described in Sec. 4.6 part c. Only a term that lasts more than twelve months will be considered a full term in regard to term limits.

4.7 Upon notification to the Board chair, leaves of absence of up to six months will be granted to UNM faculty, staff, and student representatives who are on sabbatical or summer leave from the University.

4.8 Any Board member not on a leave of absence will be considered to have resigned after two unexcused absences within any six-month period, or after three consecutive absences. An absence will be considered excused if 24 hours’ notice is given to the chair, or in case of illness or emergency.

4.8.9 Any board member who is found by the board to have violated UNM Policies, including, but not limited to *Policy 2240: Respectful Campus*, may be removed from the board by 2/3 majority vote.

4.94.10 In the event of a vacancy for the position of General Manager of KUNM-FM, a search committee of approximately eight persons will be appointed by the Provost in consultation with the Board. A majority of the search committee will be Board members representing various constituencies. The chair of the search committee will be selected by the Provost.

4.104.11 All board members must receive annual professional training to hear grievances in accordance with KUNM Grievance Policy and other applicable UNM policies.

#### ARTICLE 5: COMMITTEES

Standing committees of the Board will include:

- 5.1 A Governance and Grievance Committee consisting of at least three members of the Board, which will function as defined in the KUNM Grievance Procedure.
- 5.2 A Programming Committee consisting of at least three members of the Board, which will conduct periodic program reviews in accordance with Section 8.13 of these Bylaws.

Other special committees and standing committees may be established by the Board.

#### ARTICLE 6: OFFICERS

- 6.1 A Chairperson, Vice Chairperson and Secretary will be selected by a majority vote of the members and will serve in office for one year.
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- 6.3 The Vice Chairperson will assume the duties and responsibilities of the Chairperson in the event of the Chairperson's absence. In the event of the Chair position becoming vacant prior to the end of the elected term, the Vice Chair will automatically assume the position of the Chair and a new Vice Chair will be selected by majority vote. If for any reason the Vice Chair is unable or unwilling to assume the role of the Chair, a new slate of officers will be selected by majority vote of the members and will serve until their term is completed. In the event the Vice Chair position becomes vacant prior to the end of the elected term, a replacement Vice Chairperson will be selected by a majority vote of the

members and will serve in office for the remainder of the term.

- 6.4 The Secretary will be responsible for taking and distributing minutes to Board members and for publicizing dates, times, and places of meetings. The Secretary will keep the Board Roster up to date and will forward updates to station management for updates to the website and Zounds!. In the event the Secretary position becomes vacant prior to the end of the elected term, a replacement Secretary will be selected by a majority vote of the members and will serve in office for the remainder of the term.

#### ARTICLE 7: MEETINGS

- 7.1 The Board will meet at least once every other month.
- 7.2 All meetings will be publicly announced on the air, on the KUNM website, and in the ~~printed~~ KUNM program guide, indicating the date, time, and place of meetings.
- 7.3 Special meetings (i.e., additional meetings beyond the regularly scheduled meetings) will be called by the Chairperson as necessary or by written request of three members of the Board. The Secretary will ensure that all members and the public are notified.
- 7.4 All meetings of the Board, regular or special, will be open to the public and will be conducted in public facilities, subject to all applicable federal and state open meeting requirements, as well as to the certification requirements of the Corporation for Public Broadcasting.
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- 7.7 The order of business will be decided by majority vote of the Board. The order of business may be altered or suspended at any meeting by a majority vote.
- 7.8 A quorum will consist of a simple majority of those positions filled at the time of each meeting, excluding members on leaves of absence, but will consist of no fewer than five Board members.
- 7.9 The rules contained in the current edition of Robert's Rules of Order, Newly Revised will govern the Board in all cases to which they are applicable and in which they are consistent with these Bylaws and with any special rules the Board

may adopt.

ARTICLE 8: ROLE OF THE KUNM-FM RADIO BOARD IN DETERMINING PROGRAMMING

- 8.1 In accordance with the Regents Policy section 8.7 on KUNM, the Board will make recommendations to station management on programming issues and other important station policies, procedures, and practices. Because of the potential impact of significant programming changes on the station's support for the academic mission of the University and/or on its responsiveness to the community, station management must consult with the Board before making such changes, in accordance with the procedures outlined in these Bylaws.
- 8.2 The Board classifies programming changes as follows:
- a. Major Programming Change: A significant alteration of the substance, duration, and/or broadcast time of a regularly scheduled program having a duration of 30 or more minutes, which lasts longer than 13 consecutive weeks. (Such changes include, but are not limited to, changing the genre of a music program, substituting a news/public affairs program for a music program and vice versa, substituting a locally produced program for a syndicated program or vice versa, or significantly changing the format of a program).
  - b. Temporary Program Change: A change in programming that will not last more than 13 consecutive weeks.
  - c. Other Programming Changes: A change that does not alter the overall substance, duration, and/or broadcast time of a program.
- 8.3 The station management will report Temporary Program Changes to the Board in writing according to the classifications outlined in Section 8.2, specifying the reason for the change(s), the service/benefit the changes will offer the listening public, and costs or savings, if any. Whenever possible, station management will report to the Board prior to the change occurring. If, for any reason, the change must occur before notification to the Board, station management will report on the change at the next Board meeting. The Board may comment and may make recommendations regarding such program changes to the station management. Station management will take the Board's concerns and recommendations into account when implementing such changes and will report at the following Board meeting on its actions regarding the Board's recommendations.
- 8.4 The station management will initiate consideration of a Major Programming Change by the Board by submitting a written recommendation at least ten (10) days in advance of a regularly scheduled Board meeting, and in accordance with section 8.5 of the Bylaws. This process will begin prior to the program change being implemented on the air. The recommendation must include the following information:
- a. The name, purpose, description and format of the new or replacement program

- b. The producer(s) and/or responsible party/parties and relevant experience
- c. For music and arts programs, examples of the artists/performers/composers to be featured
- d. For news and public affairs programs, sample topics and types of potential guests (e.g. public officials, UNM faculty and/or Staff, special interest group)
- e. The specific service/benefit the program would provide to ~~a~~ diverse ~~interests~~ listening community, and whether this service/benefit is readily available on KUNM or elsewhere, and if so, how the recommended program would complement the existing service
- f. The audience segment(s) the program is intended to serve
- g. How the program furthers the Regents' Policy on KUNM
- h. The time slot and frequency (daily, weekly, monthly, etc.) the program is to be aired, with a rationale for these choices
- i. Any needs for training or other station support
- j. The budget for the program (if any)

The recommendation must also include the following information regarding the existing program to be replaced:

- a. The name, purpose, description and format of the program
- b. The producer(s) and/or responsible party/parties and relevant experience
- c. The specific service/benefit the program provides and whether this service/benefit is readily available on KUNM or elsewhere
- d. The audience segment(s) the program appears to serve
- e. How the program furthers the Regents' Policy on KUNM
- f. Any needs for training or other station support
- g. The cost of the program (if any)
- h. The reason(s) for the proposal to replace the existing program with the recommended program.

8.5 Input by the operations staff and volunteers is a critical aspect of the program change process. Prior to coming before the Board, all major program changes will be discussed at the KUNM General Meeting.

The following information must be [posted on the KUNM website and](#) broadcast on KUNM for one week prior to the first Board meeting at which the Major Programming Change is scheduled to be considered:

- a. A brief description of the new program, the time slot when it will be broadcast, and a description of the existing program affected.
- b. An announcement relating the time, date, and place of the Board meeting, inviting public comment (in person and/or in writing) on the proposed changes.

~~8.6 At the discretion of the Board, additional announcements may be made in Zounds!, the Daily Lobo, other daily newspapers, and/or appropriate outlets.~~

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8.78.6 The Board will take public comments at all meetings at which the recommended programming change is considered. These will include oral comments by members of the public attending the meetings, and any written comments received by KUNM staff, which will be forwarded to the Board in a timely manner.

8.88.7 The Board will begin discussion of a Major Programming Change at the meeting at which the program change proposal is presented by the station management. The Board will make its recommendation at this initial meeting or the next succeeding meeting of the Board. At the request of the Board or General Manager, the Provost or Provost Designee may approve extensions of time for the Board's recommendation.

8.98.8 If the Provost or Provost Designee approves such extensions of time, the Board may hold additional public hearings and/or invite further written comments from the public concerning the proposed programming change(s). The information described in Article 8.6-5 must be [posted to the KUNM Website and broadcast on KUNM](#) for one week prior to the next Board meeting at which the station management's recommendations are scheduled to be considered. ~~At the discretion of the Board, additional announcements may be made in other appropriate media outlets.~~

8.108.9 After it has completed its review, the Board will decide, by a majority of the members present and voting at a regularly scheduled meeting, to accept or reject the proposed program change.

8.118.10 Any recommended Major Programming Changes approved by the Board may be immediately put into effect by the station management.

8.128.11 If the Board votes against the Major Programming Change, the station management will have ten days to request a review of the Board's recommendation by the Provost or the Provost Designee. The Provost or Designee will then meet with the Board and station management at the next Board meeting to hear arguments. At this meeting, the Board may present any proposed modifications to the programming change as an alternative. The Provost or Provost Designee will decide whether to adopt, reject, or modify the Board's recommendation. Upon review, the Provost or Provost Designee will have the discretion to incorporate some or all of the recommendations of the Board or the station management. In making such decisions, the Provost or Provost Designee will be guided by and act consistently with the current Regents' Policy Statement on KUNM.

8.138.12 The Board is charged with undertaking periodic reviews of all programming at least once every year, and with making recommendations to

station management. A written copy of these reviews will be provided to the Provost. The Board ~~will~~ may seek ongoing input regarding these recommendations from constituents including ~~listeners and members;~~ the greater listening community, UNM administration, faculty, students and staff; and KUNM volunteers, staff, and management.

#### ARTICLE 9: AMENDMENTS

9.1 These Bylaws may be amended by two-thirds of the voting members of the Board provided that such amendment has been submitted in writing at the previous regular meeting, and received by any members not in attendance at such meeting, together with notice of the meeting at which items will be considered. These Bylaws and any such amendments are subject to approval by the Board of Regents, which reserves the right itself to make amendments to the Bylaws.



# BYLAWS OF THE KUNM-FM RADIO BOARD

## ARTICLE 1. PURPOSE

- 1.1 It shall be the responsibility of the KUNM-FM Radio Board, working with the station management, to help ensure that KUNM-FM is operated according to the Regent's Policy. The Board shall advise station management as indicated in these Bylaws.

## ARTICLE 2. OPERATION

In order to fulfill its purpose, the Board will perform its function as follows:

- 2.1 Review and comment on all changes to programming as detailed in Article 7 of these bylaws.
- 2.2 Receive and review comments on any station policy or procedure when requested by any of the following:
  - a. A request from the General Meeting via the Volunteer Representative
  - b. A written request from at least five KUNM Volunteers
  - c. A written request from any member of the KUNM Staff
  - d. The Regents or their designee
  - e. A member from the listening community
  - f. A majority of the voting members of the Board.
- 2.3.1 Prepare an annual report for the Regents, copied to the Regents' designee and station management and available to the public. The report will cover all actions taken, concerns raised by the Board, listeners, volunteers, or staff of KUNM, and recommendations for changes and improvements to meet those concerns.

## ARTICLE 3: OVERSIGHT

All actions of the Board are subject to review by the Provost or Provost Designee. All actions taken by the Board must be in compliance with the applicable Federal Communications Commission rules and regulations, and Federal and State law.

## ARTICLE 4. THE BOARD

- 4.1 The KUNM-FM Radio Board shall be comprised of fourteen (14) voting members selected according to the following procedures:
  - a. two (2) undergraduate students, appointed by the President of ASUNM;
  - b. one (1) graduate student, appointed by the President of the Graduate and Professional Student Association;
  - c. two (2) faculty members, appointed by the President of the Faculty Senate;
  - d. One (1) University staff member, appointed by the President of the Staff Council;

## BYLAWS OF THE KUNM-FM RADIO BOARD

- e. four (4) community members, elected by subscribers;
  - f. three (3) "at large" members appointed by the Provost and
  - g. one (1) Volunteer Representative, elected by KUNM Volunteers.
- 4.2 Preference for the appointed Board members will be given to persons with prior radio experience or with special skills that will be of particular importance to the responsibilities of the Board.
- 4.3 Except for the Volunteer Representative, no voting member of the Board shall be a past or present paid KUNM staff member or a volunteer who has been actively involved with KUNM-FM for one year prior to the terms for which they are selected.
- 4.4 Terms of Board members will be two years with the possibility of one two-year renewal, except for the ASUNM and GPSA representatives, whose terms shall be one year with the possibility of three one-year renewals.
- 4.5 Appointments to the Board will be staggered to ensure that some new members join each year. The Board shall have the option to establish "adjustment terms" for appointed positions as needed to ensure the staggering of terms. The Board shall determine the length of "adjustment terms" before the appointments to such positions are made, subject to the approval of the Provost or Provost designee.
- 4.6 Elections will be conducted every two years to fill four (4) elected community positions plus two alternates. Election rules and guidelines will be determined by the Office of the Provost. The four candidates receiving the most votes will fill vacant community member Board seats. The candidates placing fifth and sixth will be first and second alternates, respectively. An alternate is not a voting member of the board unless and until the alternate fills a vacancy. The first alternate will fill any elected vacancy that occurs in that term; the second alternate will fill any additional elected vacancy that occurs in that term, if any. Any additional vacancies will remain vacant until a regular election is held.
- 4.7 The appointment and election processes shall encourage the representation of women, minorities, and people of various socioeconomic backgrounds on the Board, as well as the representation of a broad array of points of view and philosophies.
- 4.8 Should a vacancy occur in an appointed position or the volunteer representative position with at least six months remaining in the term, a replacement shall be chosen to fill the remainder of the term using the same procedures described in

## BYLAWS OF THE KUNM-FM RADIO BOARD

Sec. 4.1. Should a vacancy occur in an elected community representative position with at least six months remaining in the term, the alternates will fill the vacancy according to the procedure described in Sec. 4.6. If a vacancy occurs with less than six month remaining in the term, the seat will remain vacant. Only a term which lasts more than twelve months will be considered a full term in regard to term limits.

- 4.9 Upon notification to the Board chair, leaves of absence of up to six months will be granted to UNM faculty, staff and student representatives who are on sabbatical or summer leave from the University.
- 4.10 Any Radio Board member not on a leave of absence will be considered to have resigned after two unexcused absences within any six month period, or three consecutive absences. An absence will be considered "excused" if 24 hours notice is given to the chair, or in case of illness or emergency.
- 4.11 There will be two non-voting ex-officio members of the Board:
- a. one representative elected by the KUNM paid staff, and
  - b. the KUNM General Manager.
- 4.12 The search committee for the General Manager of KUNM-FM, in the event of a vacancy for that position, shall consist of approximately eight (8) persons appointed by the Provost in consultation with the Radio Board. A majority of the search committee will be Radio Board members representing various constituencies. The chair of the search committee will be selected by the Provost.
- 4.13 All board members must receive annual professional training to hear grievances in accordance with KUNM Grievance Policy and other applicable UNM policies.
- 4.14 A Personnel and Grievance Committee shall be a standing committee consisting of at least three members of the Board. The committee shall function as defined in Section 2 of the KUNM Grievance Procedure.
- 4.15 Other committees and standing committees (personnel, programming, etc.) shall be established by the Chair in conjunction with the Board.
- 4.16 Members of the Radio Board will perform their duties faithfully and efficiently and never to give rise to suspicion of improper conflict of interests with KUNM or the

## BYLAWS OF THE KUNM-FM RADIO BOARD

University. They must disclose any conflict of interest that may affect their independent judgment in the impartial performance of their duties.

### ARTICLE 5. OFFICERS

- 5.1 A Chairperson, Vice Chairperson and Secretary shall be selected by a majority vote of the members and shall serve in office for one year.
- 5.2 The Chairperson shall prepare the KUNM-FM Radio Board agenda. Agenda items may be submitted by members of the Board, station management, the Provost, the public and volunteers. The Chairperson shall also conduct meetings, shall appoint members to committees established by the Board, and shall serve as the official representative of the KUNM-FM Board at official functions. The Chairperson shall vote only in the case of a tie vote. The Chairperson shall be responsible for the issuance of the Annual Report.
- 5.3 The Vice Chairperson shall assume the duties and responsibilities of the Chairperson in the event of the Chairperson's absence. In the event of the Chair position becoming vacant prior to the end of the elected term, the Vice Chair shall automatically assume the position of the Chair and a new Vice Chair shall be selected by majority vote. If for any reason the Vice Chair is unable or unwilling to assume the role of the Chair, a new slate of officers shall be selected by majority vote of the members and shall serve until their term is completed.
- 5.4 The Secretary shall be responsible for taking and distributing minutes to Board members and for publicizing dates, times and places of meetings. The Secretary shall keep the KUNM Radio Board Roster up to date and forward updates to station management for updates to the website and *Zounds!*.

### ARTICLE 6: MEETINGS

- 6.1 The Board shall meet at least once every other month.
- 6.2 All meetings shall be publicly announced on the air, on the KUNM website, and in the printed KUNM program guide, indicating date, time and place of meetings.
- 6.3 Special meetings ( i.e.. additional meeting beyond the regularly scheduled meetings) shall be called by the Chairperson as necessary or by written request of three members of the Board. The Secretary shall ensure that all members and the public are notified.
- 6.4 All meetings, regular or special, shall be open to the public and shall be conducted in public facilities, subject to all applicable federal and state open meeting requirements.

## **BYLAWS OF THE KUNM-FM RADIO BOARD**

- 6.5 Executive sessions may be convened in response to Section 2.2 of the KUNM Grievance Procedure. These meetings will be closed, minutes will be kept confidential, and members may not divulge the proceedings of the session.
- 6.6 The Board shall allow public comments on all agenda items or any other items relevant to the Radio Board or KUNM operations at all of its regular and special meetings.
- 6.7 The order of business shall be decided by majority vote of the Board. The order of business may be altered or suspended at any meeting by a majority vote.
- 6.8 A quorum shall consist of a simple majority of those positions filled at the time of each meeting, excluding members on leaves of absence, but no fewer than five (5) Board members.
- 6.9 The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the Board in all cases to which they are applicable and in which they are consistent with these Bylaws and any special rules the Board may adopt.

### **ARTICLE 7: ROLE OF THE KUNM-FM RADIO BOARD IN DETERMINING PROGRAMMING**

- 7.1 In accordance with the Regents Policy on KUNM, the Radio Board shall make recommendations to station management on programming issues and other important station policies and practices. Because of the potential impact of major programming changes on the academic mission of the University and on the station's responsiveness to the community, station management must consult with the Radio Board before making such changes, in accordance with the procedures outlined in these Bylaws.
- 7.2 The Board defines major and other programming changes as follows:
  - a. Major Programming Change: A significant alteration of the substance, duration and/or broadcast time of a program that lasts longer than 13 consecutive weeks (including, but not limited to, changing the genre of a music program, substituting a news/public affairs program for a music program and vice versa, substituting or significantly changing the format of a locally-produced program for a syndicated program or vice versa).

## BYLAWS OF THE KUNM-FM RADIO BOARD

- b. Other Programming Change: A change that does not significantly alter the substance, duration, and/or broadcast time of a program.
- c. Temporary Program Change: A change in programming that will not last more than 13 consecutive weeks.

7.3 Changes in programming, other than "major programming changes," according to the definition derived from 7.2, will be reported in writing outlining specific changes, rationale, service/benefit this change will offer the listening public, and costs, if any, to the Board by the station management, prior to the change occurring. If, for any reason, the change must occur prior to notification of the Radio Board, the station management will report on the change in writing at the next Radio Board meeting. The Radio Board reserves the right to comment and make recommendations regarding this program change to the station management.

7.4 The station management shall initiate consideration of a major programming change by the Radio Board by submitting a written recommendation at least ten (10) days in advance of a regularly scheduled Board meeting. This process shall begin prior to the program change being implemented on the air. The recommendation must include the following information:

Regarding a recommended (new or modified) program:

- a. The name, purpose, description and format of the program
- b. The producer(s) and/or responsible party/parties and relevant experience
- c. For music and arts programs, examples of the artists/performers/composers to be featured
- d. For news and public affairs programs, sample topics and the names of potential guests
- e. The specific service/benefit the program would provide
- f. Whether this service/benefit is readily available on KUNM or elsewhere, and if so, how the recommended program would complement existing service
- g. The audience segment(s) the program intends to serve
- h. How the program furthers the Regents' Policy on KUNM
- i. The time slot and frequency (daily, weekly, monthly, etc.) the program is to be aired, with a rationale for this choice
- j. Any needs for training or other station support
- k. The cost of the program (if any).

Regarding the existing program to be replaced:

- a. The name, purpose, description and format of the program
- b. The producer(s) and/or responsible party/parties and relevant experience
- c. The specific service/benefit the program provides

## BYLAWS OF THE KUNM-FM RADIO BOARD

- d. Whether this service/benefit is readily available on KUNM or elsewhere
  - e. The audience segment(s) the program appears to serve
  - f. How the program furthers the Regents' Policy on KUNM
  - g. Any needs for training or other station support
  - h. The cost of the program (if any)
  - i. A rationale for replacing this program with the recommended program.
- 7.5 Input by the operations staff and volunteers is a critical aspect of the program change process. Prior to coming before the Radio Board, all major program changes must be discussed at the KUNM General Meeting.
- 7.6 The following information must be broadcast on KUNM for one week prior to the first Radio Board meeting at which the major program change is scheduled to be considered:
- a. A brief description of the new program, the time slot when it will be broadcast, and a description of the existing program affected.
  - b. An announcement relating the time, date, and place of the Radio Board meeting, inviting public comment (both in person and/or in writing) on the proposed changes.

At the discretion of the Board, additional announcements may be made in *Zounds!*, the *Daily Lobo*, other daily newspapers, and/or appropriate outlets.

- 7.7 The Board shall take public comments at all meetings at which the recommended programming change is considered. This shall include oral comments by members of the public attending the meetings, and any written comments received by KUNM staff, which shall be forwarded to the Radio Board in a timely manner.
- 7.8 The Board shall begin discussion of a major program change at the meeting at which the program change proposal is presented by the station management. The Board will make its recommendation at this initial meeting or the next succeeding meeting of the Board. At the request of the Board or General Manager, the Provost or Provost designee may approve extensions of time for the Board's recommendation.
- 7.9 The Board may hold additional public hearings and/or invite further written comments from the public concerning the proposed programming change(s). The information described in Article 7.6 must be broadcast on KUNM for one week prior to the next Radio Board meeting at which the station management's recommendations is scheduled to be considered. At the discretion of the Board, additional announcements may be made in other appropriate media outlets.

## **BYLAWS OF THE KUNM-FM RADIO BOARD**

- 7.10 After the Board has completed its review of the major program change, the Board shall decide, by a majority of the members present and voting at a regularly scheduled meeting, to accept or reject the proposed program change.
- 7.11 Any recommended major programming changes approved by the Board may be immediately put into effect by the station management.
- 7.12 If the Board votes against the major programming change, the station management shall have ten (10) days to request a review of the Board's recommendation by the Provost or the Provost Designee. The Provost or Designee will then meet with the Board and station management at the next Board meeting to hear arguments. At this meeting, the Board may present any proposed modifications to the programming change as an alternative. The Provost or Provost Designee shall decide whether to adopt, reject or modify the Board's recommendation. Upon review, the Provost or Provost Designee shall have the discretion to incorporate some or all of the recommendations of the Board or the station management. In making such decisions, the Provost or Provost Designee shall be guided by and act consistently with the current Regents' Policy Statement on KUNM.
- 7.13 The Board is charged with undertaking periodic, comprehensive reviews of all programming, preferably on a bi-annual basis, and with making recommendations to station management. A written copy of these reviews will be provided to the Provost. The Board shall seek ongoing input from the station management regarding these recommendations.

### **ARTICLE 8: AMENDMENTS**

- 8.1 These Bylaws may be amended by two-thirds of the voting members of the Board provided that such amendment has been submitted in writing at the previous regular meeting, and received by any members not in attendance at such meeting, together with notice of the meeting at which items will be considered. These Bylaws and any such amendments are subject to approval by the Board of Regents, which reserves the right itself to make amendments to the Bylaws.



# TAB F

**“Democratizing Knowledge to Improve Healthcare - Project *ECHO*”**

*Sanjeev Arora, Director, Project ECHO/ECHO Institute*

(Materials to be provided)



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## GRADUATION RATES UPDATE

HEATHER MECHLER

DIRECTOR, INSTITUTIONAL ANALYTICS

# Graduation Rate Timeline

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- Summer degrees are typically confirmed and finalized by the end of August
- Final, official graduation rates available shortly thereafter
- Dates governed by IPEDS regulations (August 31)

# 2012 Cohort 6-year Rate: Current

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- Graduation rate through Spring 2018: **49.5%**
- If all pending graduates finish in Summer 2018: **49.9%**
- If 80% of pending graduates finish in Summer 2018: **49.8%**

# 2013 Cohort 5-year Rate: Current

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- Graduation rate through Spring 2018: **47.1%**
- If all pending graduates finish in Summer 2018: **48.6%**
- If 80% of pending graduates finish in Summer 2018: **48.3%**

# 2014 Cohort 4-year Rate: Current

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- Graduation rate through Spring 2018: **32.5%**
- If all pending graduates finish in Summer 2018: **34.6%**
- If 80% of pending graduates finish in Summer 2018: **34.2%**

## Grad Rate Trends: Cohorts 2006-2014

