



**BOARD OF REGENTS
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE**

MEETING AGENDA

**December 7, 2017
2:00 PM
Roberts Room
Scholes Hall**

UNIVERSITY OF NEW MEXICO BOARD OF REGENTS'
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE MEETING
December 7, 2017 – 2:00 p.m.
Roberts Room, Scholes Hall

AGENDA

- I. Call to Order**
- II. Approval of Summarized Minutes from Previous Meeting** **TAB A**
- III. Reports/Comments:**
 - Provost's Administrative Report
 - i. Craig White, Interim Provost & EVP for Academic Affairs*
 - Member Comments
 - Advisor Comments
- IV. Action Items:**
 - A. Form C: Program Deletion** **TAB B**
 - Certificate in Construction Technology, Electrical Trades**
 - Pamela Cheek, Interim Associate Provost for Curriculum & Assessment*
 - B. Fall Degree Candidates** **TAB C**
 - Pamela Pyle, Faculty Senate President
- V. Information Items:**
 - A. Repurposing Plan for the Biology Annex** **TAB D**
 - Craig White, Interim Provost & EVP for Academic Affairs*
 - B. Introduction and Overview of Portfolio/Goals** **TAB E**
 - Alex Lubin, Interim Associate Provost for Faculty Development*
 - C. UNM Press Update** **TAB F**
 - Richard Schuetz, Interim Director, UNM Press*
- VII. Public Comment**
- VIII. Adjournment**

UNIVERSITY OF NEW MEXICO BOARD OF REGENTS'
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE MEETING

October 5, 2017 – 1:00 p.m.

Roberts Room, Scholes Hall

AGENDA

Meeting Summary

(All “TABS” correlate to the October ASAR E-Book)

*Committee members present: Regent Bradley Hosmer, Regent Suzane Quillen, Student Regent Garrett Adcock
Acting Provost & EVP for Academic Affairs Craig White*

Regents’ Advisors present: ASUNM President Noah Brooks, GPSA Chief of Staff Trajuan Briggs

I. Call to Order 1:06 p.m.

II. Approval of Summarized Minutes from Previous Meeting

TAB 1

Motion to Approve: *Regent Adcock*

Second: Faculty Senate President Pyle

Motion: Approved

III. Reports/Comments:

Provost’s Administrative Report

i. Craig White, Interim Provost & EVP for Academic Affairs

Presentation Attached

- Provost’s Office senior leadership team is now fully staffed
- UNM Gallup CEO search is underway
- Update on the UNM Press
- Updates on SHAC expansion, Biology Annex, Art Annex, and Honors
- Budget update

Member Comments

Faculty Senate

- A strong congratulations to Anderson School of Management for their 3:2 program

Staff Council

- Upcoming staff as students event
- Staff Council town hall

Advisor Comments

ASUNM

- Party in the Pit will be the signature event for homecoming
- ASUNM will be participating in the “It’s on us” campaign
- Famed Coach Carter will be coming to UNM to speak to students

IV. Action Items: None

**UNIVERSITY OF NEW MEXICO BOARD OF REGENTS'
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE MEETING**

October 5, 2017 – 1:00 p.m.

Roberts Room, Scholes Hall

V. Faculty Presenter:

A. Pathways from Child Abuse **TAB 2**
Pathways to Female Offending

Lisa Broidy, Associate Professor, Sociology

- Information about the “abuse to prison pipeline”
- Information about female offenders
- Overview of the key results from the study
- Discussion around how this could be used to create and implement policy
- Overview of interventions that could be used to prevent female offending

V. Information Items:

A. Introduction and Overview of Portfolio/Goals **TAB 3**
Richard Wood, Interim Senior Vice Provost

- Overview of Rich’s personal background and education
- Description of his time and career at UNM
- Breakdown of the current reporting lines and duties of the Senior Vice Provost
- Overview how everything links back to the strategic plan

B. Introduction and Overview of Portfolio/Goals **TAB 4**
Pamela Cheek, Interim Associate Provost for Curriculum & Assessment

- Educational overview
- Overview of the position and an outline of the goals she has
- Breakdown of reporting lines

C. Enrollment Update, Financial Implications & Online Programs **TAB 5**
Terry Babbitt, Vice Provost for Enrollment & Analytics
Presentation Attached

- 2017 headcount numbers
- Overview of the enrollment cycle
- Breakdown of the enrollment trends
- Discussion around online programming and its impact

F. Review of Research for FY’17 **TAB 6**
Gabriel Lopez, Vice President for Research

- Breakdown of the sponsored research projects
- Bar charts showing the total dollars requested and awarded over the past 4 years
- Overview of the outcomes of the research being done at UNM
- Appendices were printed with the agenda book showing highlighted research projects as well as various special events

VII. Public Comment None

VIII. Adjournment

Motion to Approve: Faculty Senate President Pyle

Second: Regent Adcock

Motion: Approved



THE UNIVERSITY *of*
NEW MEXICO

University of New Mexico-Gallup
Business & Applied Technology Division
Calvin Hall Room 167C
505-863-7523
750 Gurley Avenue
Gallup, NM 87301

01/26/2017

Dear UNM-Gallup Certificate in Construction Technology - Electrical Trades
Student

The Faculty Governance System at the University of New Mexico-Gallup in February, 2015 voted to discontinue the Certificate in Construction Technology - Electrical Trades program. This Certificate in Construction Technology - Electrical Trades as you have been informed previously by student advisement has now started a phase out program. Courses will continue in order for you to complete your certificate program. Please take advantage of these courses as they are offered. The certificate is scheduled to phase out fall 2018.

Please contact your advisor or this office with questions and concerns.

Sincerely,

Frank Loera
Division Chair-Business & Applied Technology
University of New Mexico-Gallup
505-863-7705
floera@unm.edu



DDM Course Matrix of Program Completion Needs

Spring 2015

	Certificate		Semesters Remaining	
	Active	Not Active		
CNST120	17	30	2	Leekela Spring 2017/Fall2017
CNST121	17	30	2	Leekela Fall 2017/Spring 2018
CNST176	17	30	2	Chavez Fall 2017/Spring 2018
CNST122	17	30	2	Leekela Spring 2017/Fall 2017
CNST220	17	30	2	Leekela Spring 2017/fall2017
CNST186			2	Corral/Chavez Spring 2017/Spring 2018
Elective	17	30	3	CNST Faculty Spring 2017/Fall2017/Spring 2018
Total	17	30		students

Complete : Fall 2018



November 29, 2017

TO: Board of Regents Academic Student Affairs and Research Committee
FROM: Rick Holmes, Office of the University Secretary
SUBJECT: Fall 2017 Degree Candidates

The Faculty Senate approved the Fall 2017 Degree Candidates at the November 28, 2017 Faculty Senate meeting.

Included is the list of the Fall 2017 Degree Candidates. Please do not publish the candidates that are on the privacy flag list (last page).

Degree Candidate Summary*	
Doctoral or Terminal	80
Master's	402
Bachelor's	1540
Associate's	169
Total	2191

**Final number of conferred degrees will be slightly lower due to changes in student degree status that occur until the end of the semester.*

Please place this item on the next Board of Regents ASAR Committee meeting agenda for consideration.

Thank you.

Attachments

Biology Annex Recommendation December 2017

Background:

President Abdallah and Provost White were charged with bringing a recommendation to the Regents for the use of the Biology Annex on central campus. The building has approximately 8,000 gross square feet (GSF), which equates to approximately 5,200 net assignable square feet (NASF).

Academic Affairs secured consultant Bill Sabatini from Dekker, Perich Sabatini and with the support of internal space planning staff, developed guiding principles for identifying opportunities for use of the facility and established some basic assumptions. Space needs were reviewed for the various schools and colleges and other units in Academic Affairs. Interviews were held with units that had space needs in the range of the available space in the Biology Annex. For the units that seemed feasible, draft rough order of magnitude test-of-fit space lists were done. The Provost then appointed a Task Force to review the Biology Annex Project based on the planning study.

Academic Affairs met with the Task Force several times, reviewed the guiding principles, assumptions, data gathered to date regarding possible opportunities, and conducted follow-up on points raised by the Task Force.

Recommendation:

It is recommended that the Biology Annex be used to create an Interdisciplinary Teaching / Learning Lab to facilitate the collaboration for Earth and Planetary Sciences, Museum Studies and Biology (specifically, Museum of Southwest Biology). This recommendation reinforces and supports Academic Affairs goal to increasingly move towards interdisciplinary work at UNM.

Since Northrop Hall, CERIA and Castetter buildings are all at capacity, there is no space for a collaborative, interdisciplinary lab. The proposed teaching and learning space provides a central space that integrates and merges the biodiversity collections across multiple departments. Current classes including interdisciplinary classes will be able to be moved from over-crowded teaching labs to this space. The proposed project also improves staff and graduate student efficiencies and therefore no new staff will be needed to support this new facility.

Additional support for this proposal is that current vertebrate paleobiology collections cannot be housed at UNM because Earth & Planetary Science does not have a federally approved repository. The proposed facility will provide an environment that meets the Department of the Interior requirements. This will improve teaching and research capabilities.

The collaborative lab will also provide space for integrated public outreach that will improve the UNM response to the category of "broader impacts" of research grant applications, a required component of the National Science Foundation (NSF).

This project will also release much needed space in Castetter, CERIA, Marron and Northrop buildings that can assist existing programmatic space needs that cannot be met by any other existing buildings or current capital project.

Detailed Information:

Task Force Representatives

- Pamela Pyle, Faculty Senate President
- Geraldine Forbes Isais, Dean, School of Architecture + Planning / Tim Castillo, Associate Dean
- Amy Coburn, University Architect / Lisa Marbury, ISS Executive Director
- Alfred Sena, Director, Physical Plant
- Vahid Staples, Budget Officer
- Ryan Berryman, Athletics

Guiding Principles:

Academic Affairs developed the following guiding principles for identifying opportunities for use of the Biology Annex.

- All existing facilities should be used for the highest and best use.
- Information should be gathered about each potential option from UNM resources and from key stakeholders.
- Viable options should effectively solve space compression issues, and not create new issues.
- User required adjacencies should be taken into account. Adjacency can include how close the existing unit facilities are to the Biology Annex.
- User needs for access, accessibility and visibility should be taken into account. Visibility can include improved way finding and building signage.
- UNM space guidelines as well as user requirements should be taken into account.
- Assess user requirements based on character, location and size of the Biology Annex.

Assumptions:

- Since the Biology Annex was always considered an academic building, various administrative units and athletics were not considered.
- Since the bond funding has been established, it was assumed that the budget is fixed, and rough order-of-magnitude project costs were not calculated for each opportunity.
- Due to the limited budget and the existing utility infrastructure around the building, it was assumed that there would not be a building addition.
- After the Board of Regents determined that the Biology Annex should be retained, Physical Plant Department removed various non-bearing walls, and did other cleanup. The building will need new HVAC, power and data. Further building review / inspection will need to be done before design is started.
- Future or theoretical organizational changes were not taken into account; units were assessed as they currently exist and with limited estimated expansion based on the units needs.
- The core of various student services is located around the SUB, Mesa Vista and UAEC.

Process:

- Academic Affairs reviewed the space needs for the various schools and colleges, and other units in Academic Affairs and contacted potential units. Dean of Arts and Sciences, Mark Peceny conferred with the Arts and Science leadership team to develop a list of possible opportunities for using the Biology Annex. Viable Arts & Sciences alternatives were explored. Dean of Graduate Studies Julie Coonrod, Graduate Studies, was also consulted as was Executive Director of the Global Education Office, Nicole Tami.
- Academic Affairs contacted units that had space needs in the range of 5,000 – 5,400 NASF or about the amount of NASF of the Biology Annex. The space needs were reviewed with the units, and for the units that seemed feasible, and a rough order of magnitude test-of-fit space lists were drafted.

Other Units Reviewed by Academic Affairs but not Interviewed:

- Anderson School of Management: No additional space needs at this time; new building under construction.
- School of Architecture and Planning: Currently modify and upgrading the Predock House to provide a new studio space in an urban environment.
- College of Education: No additional space needs or compression issues at this time.
- College of Engineering: No additional space needs at this time; Farris remodel is under construction.
- College of Fine Arts: First phase of a new building is on the 10-year capital list and space needs will be identified during the pre-planning process.
- Honors College: Biology Annex does not have sufficient space; ASM East is being explored for Honors.
- Law School and Health Sciences: Since the various units are located on North Campus, the units were not considered since the Biology Annex is not adjacent to any of their current facilities.

- University College: Biology Annex does not provide the type or amount of space needed, and it is not located near the student services core.
- University Libraries & Learning Sciences: Biology Annex does not provide the types of spaces needed.
- Enrollment & Analytics - Scheduling: Preliminary response from Scheduling is to improve utilization of existing classrooms.
- Student Affairs – Career Center: Does not have sufficient NASF to accommodate the existing center, and the annex is not adjacent to other student services.
- Student Affairs – SHAC: Annex does not have sufficient space to accommodate the existing operations; it is not adjacent to the current building and a split operation is not viable. Expansion is planned into the lower level of the current building.
- Student Affairs – ROTC: There is not sufficient space for any of the three units that need expanded space.

Summary of Opportunities Explored but Not Recommended – Alphabetical Order:

- Geography & Environmental Studies:
 - Space Needs: Current second floor location in Bandelier West is not accessible and has about 6,200 NASF; would like space for an additional specialized computer lab to support the curriculum.
 - Review: While Biology Annex would provide additional and accessible space, it would mean that G&ES would be split between non-adjacent buildings. G&ES determined that the Biology Annex would not meet their needs.
- Global Education Office:
 - Space Needs: Currently located in Mesa Vista Hall; needs more space to meet minimal expansion goals over the next 5 years; needs more student support space; and would like a more visible / easier to find location.
 - Review: The Biology Annex did not provide sufficient space to meet current and projected needs without being in two locations. A split operation would not work and thus the Biology Annex would not meet their needs.
- Graduate Studies:
 - Space Needs: Desirable to have a centralized facility instead of space in three buildings.
 - Review: Currently Graduate Studies has over 6,000 NASF and the variety of types of spaces meet the current academic needs. Biology Annex does not have sufficient space for Graduate Studies.
- Psychology:
 - Space Needs: The Psychology Clinic and Agora Clinic that are currently located on Sigma Chi need more space. It is desirable to expand the clinics adjacent to Logan Hall where Psychology is housed. Psychology also needs space for undergraduate advisors, and for a new research lab.
 - Review: Modifying the Biology Annex, taking in account the building's current wall/structure into consideration, could be challenging and costly to accommodate clinics and advising. The clinics also need parking, which may be difficult to accommodate the quantity needed in that area. It was determined that while Psychology needs additional space, other facilities may provide a better fit for expansion for the department than the Biology Annex.

ALEX LUBIN, PHD

Interim Associate Provost for Faculty Development

Professor of American Studies at UNM since 2002

PROVOST LEVEL PROMOTION AND TENURE COMMITTEE

- Form Provost-level P&T Committee
- Advise faculty, chairs, and deans on P&T guidelines
- Recommend P&T policy revisions in consultation with departments, faculty senate, deans.

DISTINGUISHED PROFESSOR PROCESS

- Convene distinguished professor committee and solicit nominations.

FACULTY DISPUTE RESOLUTION

- Oversee Faculty Dispute Resolution, Ombuds office
- Mediate/make recommendations to Provost regarding faculty disputes

FACULTY TEACHING

- Oversee the Center for Teaching and Learning

INTERNATIONAL EDUCATION

- Formed the Global Education Office Advisory Committee
 - Faculty who will serve as ambassadors for the work of GEO
- Fulbright Program Liaison
- Study Abroad Allocations Committee
- Study Abroad Health and Safety Committee

NEW CHAIR'S SCHOOL

- Develop and lead curriculum for new chairs across campus.

CONTRIBUTE TO “INCLUSIVE EXCELLENCE” AND CAMPUS CLIMATE ISSUES

- Support the work of UNM Advance to examine policies and procedures to support the hiring and promotion of underrepresented faculty.
- Work with student groups regarding Indigenous People’s Day.
- Convene a campus-wide discussion of how to address historic and contemporary protest of the Zimmerman Library, Adams Mural.



UNIVERSITY OF NEW MEXICO PRESS

Path Toward Sustainability
Progress Report



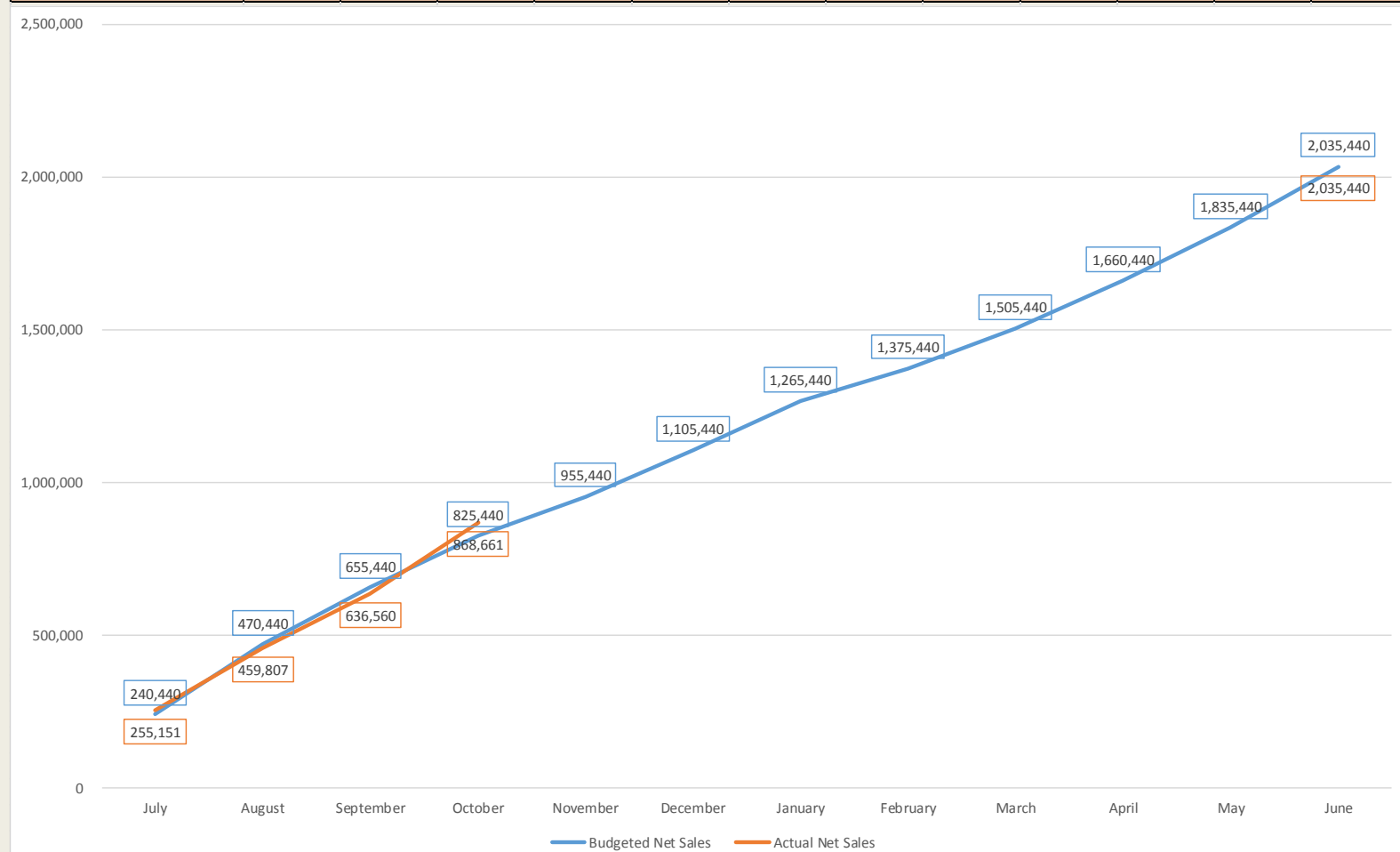
Initiatives

- Budgeting
- Rightsizing
- Pricing
- Outsourcing
- Reorganizing
- Metrics

Net Sales

(July thru October Actuals compared to annual forecast)

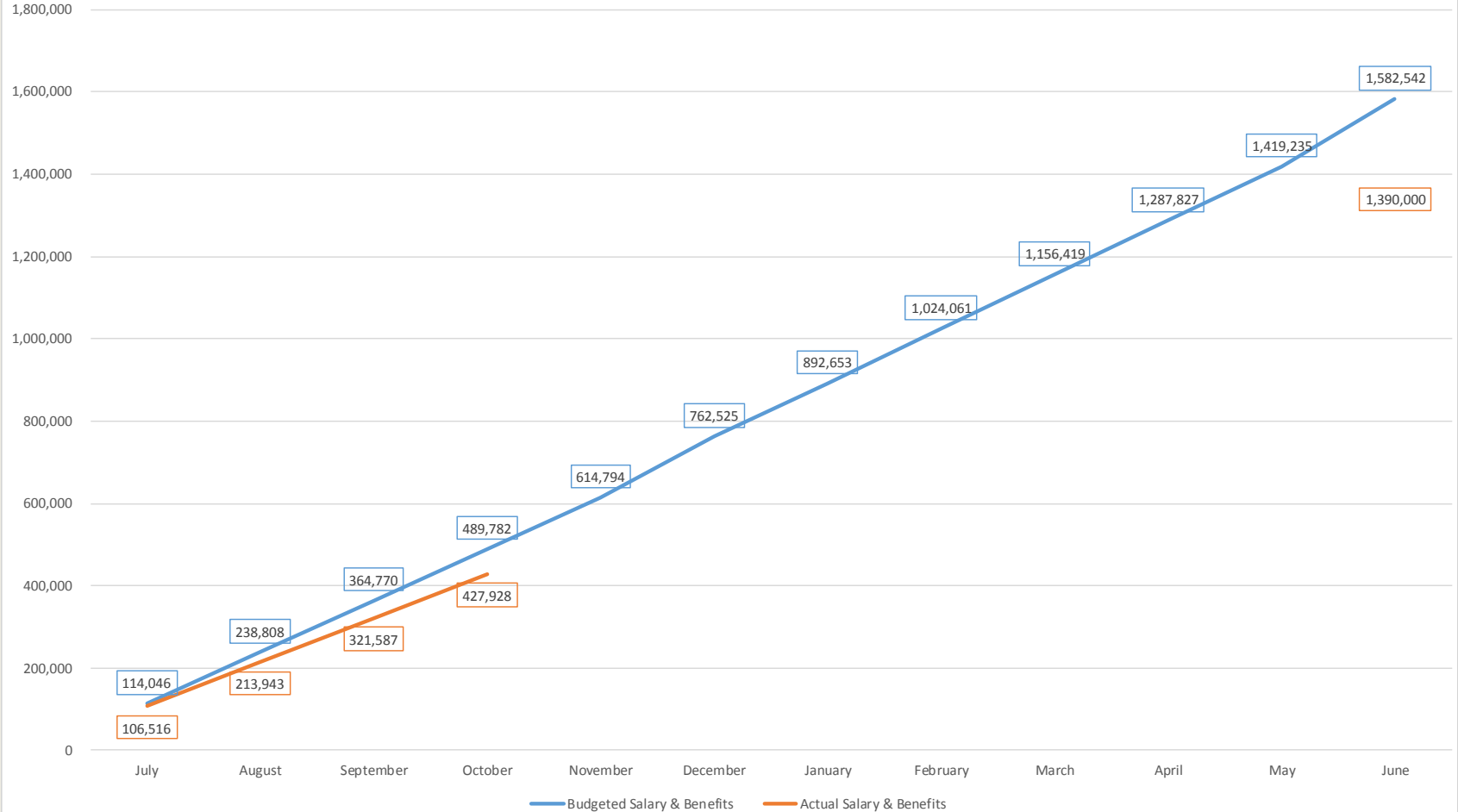
	July	August	September	October	November	December	January	February	March	April	May	June
Budgeted Net Sales	240,440	470,440	655,440	825,440	955,440	1,105,440	1,265,440	1,375,440	1,505,440	1,660,440	1,835,440	2,035,440
Actual Net Sales	255,151	459,807	636,560	868,661								2,035,440



Salaries and Benefits

(July thru October actuals compared to annual budget)

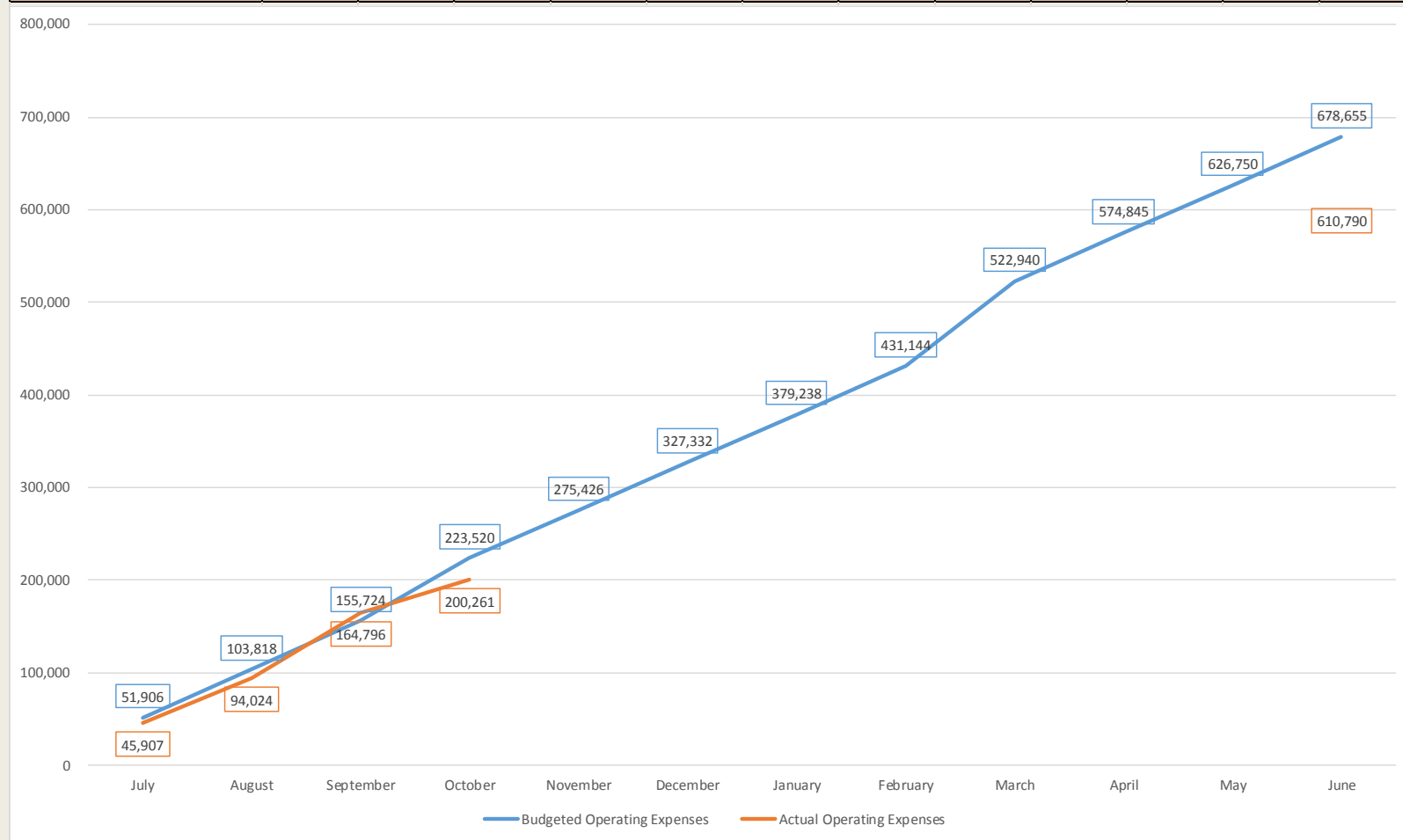
	July	August	September	October	November	December	January	February	March	April	May	June
Budgeted Salary & Benefits	114,046	238,808	364,770	489,782	614,794	762,525	892,653	1,024,061	1,156,419	1,287,827	1,419,235	1,582,542
Actual Salary & Benefits	106,516	213,943	321,587	427,928								1,390,000



Operating Expenses

(July thru October actuals compared to annual budget)

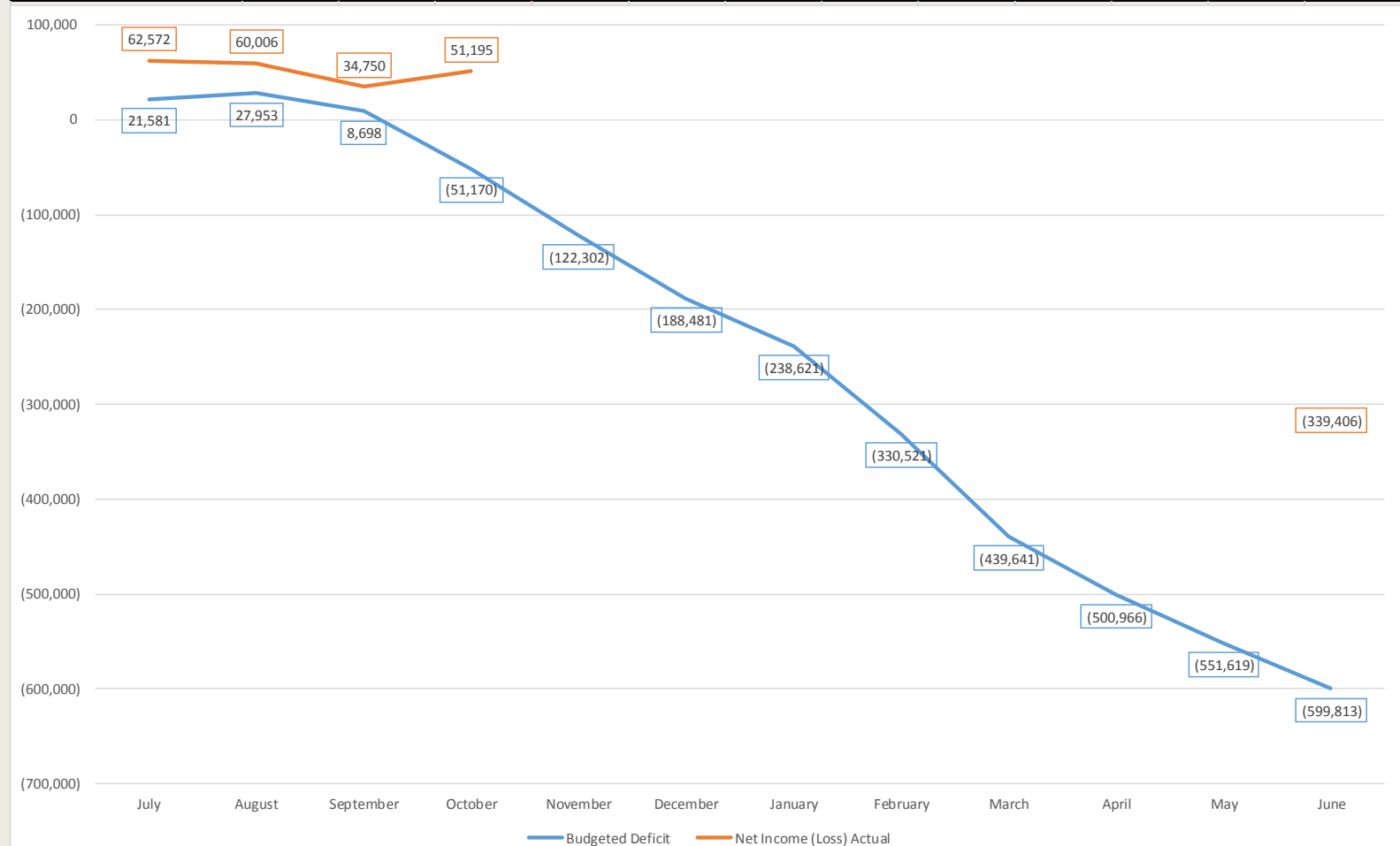
	July	August	September	October	November	December	January	February	March	April	May	June
Budgeted Operating Expenses	51,906	103,818	155,724	223,520	275,426	327,332	379,238	431,144	522,940	574,845	626,750	678,655
Actual Operating Expenses	45,907	94,024	164,796	200,261								610,790



Budget Deficit

(July thru October actuals compared to budget forecast)

	July	August	September	October	November	December	January	February	March	April	May	June
Budgeted Deficit	21,581	27,953	8,698	(51,170)	(122,302)	(188,481)	(238,621)	(330,521)	(439,641)	(500,966)	(551,619)	(599,813)
Net Income (Loss) Actual	62,572	60,006	34,750	51,195								(339,406)



State of the Press

- Budgeting, right sizing and pricing initiatives complete
- Outsourcing and reorganizing in progress
- Financial metrics encouraging