

Colleagues,

Jointly, United Academics of the University of New Mexico (UA-UNM) and the Administration would like to remind you of the availability of Additional COVID Leave.

The health and well-being of our community remains our number one priority. To support the University of New Mexico's faculty, UNM is expanding the provisions of sick leave for eligible faculty. This additional COVID-19 leave provides up to two weeks (10 working days or 80 hours), pro-rated based on appointment percentage, impacted by COVID-19.

#### Eligibility

Faculty and postdoctoral fellows (hereafter referred to as employee/s) who are eligible for sick leave. Please refer to the applicable UNM Policy (Faculty Handbook Policy C210: Sick Leave) or UA-UNM CBA Unit 1, Article 9.C: Leaves of the collective bargaining agreement to determine eligibility for sick leave.

#### Leave Allowance

Employees will be eligible to use up to two weeks (10 working days or 80 hours) of additional paid leave, independent of any previously taken COVID-related leave (e.g., FFRCA E-PSL or E-FML).

#### Criteria for Use

- a. Have been advised by the UNM COVID Call Center to quarantine/isolate/test due to COVID-19
- b. Caring for a family member who has tested positive for COVID-19 or required to self-isolate by their health care provider
- c. Requires time away from work to comply with COVID mandates and safe practices for one's self or one's household
- d. Caring for a dependent whose school or place of care is temporarily closed due to COVID-19

To request paid leave, faculty members should submit via Additional COVID Paid Leave Form (<https://app.smartsheet.com/b/form/5ff2c35f4a074a2baec75ddcc7159281>)

More information on Additional COVID Leave can be found on via the [Memorandum of Understanding](#).

We are grateful to the UA-UNM and Administration impact bargaining team members for their dedication, diligence, and commitment to providing meaningful support for our university's faculty.

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