

Provost Submittal Deadlines Dates

The deadlines and guidelines for organization and submittal of dossier materials are provided below. Deans are responsible for setting internal deadlines for college-level review. *Please be aware late submissions will not be accepted.*

- **Candidates for Promotion to Professor:** Promotion files (candidate dossier, mandatory external reviews, departmental and/or college reviews and recommendations) are to be completed and fully uploaded in the RPT application for Provost-level access **by 5:00 pm on Friday, March 4, 2022.** Colleges and Departments should set deadlines that allow sufficient time for review and decision-making to meet this and other firm deadlines below.

- **Tenure and Promotion Candidates:** Tenure and Promotion files (candidate dossier, mandatory external reviews, department and/or college reviews and recommendations) are to be completed and fully uploaded in the RPT application for Provost-level access **by 5:00 pm on Friday, March 4, 2022.**

- **Mid-Probationary Candidates:** Mid-probationary files (candidate dossier, external reviews if used, department and/or college reviews and recommendations) completed and fully uploaded in the RPT application for Provost-level access **by 5:00 pm on Friday, March 25, 2022.**

- **Lecturer Promotion Candidates:** Promotion files (candidate dossier, department and/or college reviews, and recommendations) are to be completed and fully uploaded in the RPT application for Provost-level access **by 5:00 pm on Friday, April 1, 2022.**

- **Academic Affairs:** The Faculty Handbook states that the deadline for the Provost's final decision in retention, tenure and promotion reviews is **June 30, 2022.**