

## **Provost Professional Conference Support Funds**

RE: Chair Sign-Off for Faculty Travel

This letter provides the official sign-off supporting the submission of this funding application submitted to the Provost Professional Conference Support Funds for Professor

\_\_\_\_\_.

I am aware of this travel and have approved the faculty's travel to \_\_\_\_\_, during the dates of \_\_\_\_\_, in order to attend/participate in the following conference:

\_\_\_\_\_.

Chair Name: \_\_\_\_\_

Chair Department: \_\_\_\_\_

\_\_\_\_\_  
Chair Signature

\_\_\_\_\_  
Date of Signature