BOARD OF REGENTS
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE

MEETING AGENDA

November 29, 2018
1:00 PM
Roberts Room
Scholes Hall
AGENDA

I. Call to Order

II. Approval of Summarized Minutes from Previous Meeting

III. Reports/Comments:
   Provost’s Administrative Report
   i. Richard Wood, Interim Provost & EVP for Academic Affairs
   Member Comments
   Advisor Comments

IV. Action Items
   A. Fall 2018 Degree Candidates
      Pamela Pyle, Faculty Senate President
   B. Program Deletion: Office and Business Technology Certificate (Valencia)
      Pamela Cheek, Associate Provost for Curriculum & Assessment
   C. Approval of New NM Consortium Member
      Gabriel Lopez, Vice President for Research

V. Post-Doctoral Presenter:
   “A Tortilla Trail: Collections-Based Research, Museum Collaboration, and Everyday Life in New Mexico History”
   Klinton Burgio-Ericson, Postdoctoral Fellow, Museum Studies and Anthropology

VI. Information Items
   A. FAAR Software Project
      Richard Wood, Interim Provost & EVP for Academic Affairs
   B. HLC Update
      Pamela Cheek, Associate Provost for Curriculum & Assessment
   C. International ACAC Conference
      Nicole Tami, Executive Director Global Education Office
   D. Update: Innovation Academy and University College
      Rob Delcampo, Interim Dean, University College

VII. Public Comment

VIII. Adjournment
UNIVERSITY OF NEW MEXICO BOARD OF REGENTS’
ACADEMIC/STUDENT AFFAIRS & RESEARCH COMMITTEE MEETING
October 4, 2018 – 1:00 p.m.
Roberts Room, Scholes Hall

Meeting Summary

Committee members present: President Garnett Stokes, Regent Suzanne Quillen (via phone), Student Regent Garrett Adcock, Interim Provost & EVP for Academic Affairs Richard Wood, Faculty Senate President Pamela Pyle, Staff Council President Rob Burford

Regents’ Advisors present: ASUNM President Becka Myers, GPSA President Boney Mutabazi

I. Call to Order at 1:01pm

II. Approval of Agenda
Move Item II and IV below Item V to allow Regent Quillen to participate.
Motion to Approve: Faculty Senate Pamela Pyle
Second: Staff Council President Rob Burford
Motion: Approved

III. Approval of Summarized Minutes from Previous Meeting
TAB A
Motion to Approve: Faculty Senate Pamela Pyle
Second: Interim Provost Wood
Motion: Approved

IV. Reports/Comments:

Provost’s Administrative Report
Richard Wood, Interim Provost & EVP for Academic Affairs

- Dr. Barbara Rodriguez has been appointed as Interim Sr. Vice Provost.
- Dean Pinder announced her resignation as Dean of the College of Fine Arts. The Interim Dean role will be announced next week.
- Jennifer Love and Melissa Vargas will share administrative leadership of the Office of the Provost.
- Redesigning the University phase I is completed with the submission of six task force reports. Phase II involves shared-governance deliberations regarding which recommendations to move forward.
- Interim Provost Wood reviewed suggested additions to UNM 2020:
  - New programs that focus on 3rd semester retention
  - Initiatives with Branch Campuses to develop new markets
  - Recruitment of Veterans
  - Development of new strategies to complement equity and inclusion efforts
  - Evolution of Community Engagement to include Institutional Identity, Social Responsibility, and Inclusive Excellence
  - Partnerships with other UNM departments to implement campus safety/security measures
- Final reports and self-studies for the Higher Learning Commission (HLC) Accreditation are being integrated into the HLC Assurance Argument. The interim report on Athletics was submitted by President Stokes on August 1.
- The Budget Leadership Team has begun meeting. Updates will be provided to the regents in November and periodically as appropriate.
The Veterans Student Services representatives successfully lobbied for building renewal funds in the last legislative session. They received $170K allocation from the State. The Provost’s office matched it with an additional $30K ($200K total project budget).

- The Physics, Astronomy, and Interdisciplinary Science (PAIS) Beam raising ceremony is being held on October 17, 2018 at 11:00am.
- The Honors College renewal is scheduled to be completed by August 2019.
- The UNM administration is ready to make a recommendation to the Regents Historic Preservation Committee regarding next steps on the Kenneth Adams Murals in Zimmerman Library.

Member Comments: None
Advisor Comments: None

V. Action Items

A. Summer 2018 Degree Candidates

Pamela Pyle, Faculty Senate President
Motion to Approve: Interim Provost Wood
Second: Regent Suzanne Quillen
Motion: Approved

VI. Information Items

A. Faculty Retention

Alex Lubin, Associate Provost for Faculty Development

- Associate Provost Lubin presented on Faculty Retention at UNM from AY13 through AY18.
- Voluntary faculty separations take innovation and research funding away from campus.
- An investment in faculty retention is likely to be much less costly than faculty replacements.
- Associate Provost Lubin is working with ADVANCE to develop low cost forms of faculty retention.
- Faculty Senate President Pamela Pyle suggested adding workshops for newly tenured faculty.

B. Advisement Structure Study

Pamela Cheek, Associate Provost for Curriculum & Assessment

- Laura Valdez reviewed the challenges identified in the 2009 HLC Visit including extremely high student/advisor ratios, lack of resources for professional development, and insufficient office space.
- Improvements include advisement restructured and distributed across campus, establishment of the Office of Advising Strategies, funds allocated for hiring additional advisors and reduced student-advisor ratio from 770:1 to 325:1
- An Advisement Study is underway to further support the 2019 HLC Accreditation review. The Provost has engaged the Division of Human Resources to evaluate advisement classifications and employee compensation.

C. Grand Challenges

Gabriel Lopez, Vice President for Research

- Vice President Lopez presented on Grand Challenges.
- In FY17 UNM was awarded more than $30M of National Science Foundation (NSF) funding.
- UNM leads state-wide NSF EPSCoR$20M/5yr AMART Grid award.
- Vice President Lopez reviewed proposals and awards.
• The Grand Challenges Initiative addresses a problem that when solved will have a significant positive impact on people and society. It is large in scale and ambitious in scope and multidisciplinary.
• The return on investment includes improving faculty and staff morale, alignment of interdisciplinary research and education efforts, enhancing reputation of UNM and significantly increasing external funding.

VII. Public Comment
Executive Director of Global Education, Nicole Tami, announced that UNM will be hosting the International ACAC conference in July of 2020.

VIII. Adjournment at 2:18pm
Motion to Adjourn: Student Regent Adcock
Second: Interim Provost Richard Wood
Motion: Approved
November 28, 2018

TO: Board of Regents Academic Student Affairs and Research Committee  
FROM: Rick Holmes, Office of the University Secretary  
SUBJECT: Fall 2018 Degree Candidates

The Faculty Senate approved the Fall 2018 Degree Candidates at their November 27, 2018 Faculty Senate meeting.

Included is the list of the Fall 2018 Degree Candidates. Please do not publish the candidates that are on the privacy flag list.

<table>
<thead>
<tr>
<th>Degree Candidate Summary*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Doctoral or Terminal</td>
<td>100</td>
</tr>
<tr>
<td>Master’s</td>
<td>310</td>
</tr>
<tr>
<td>Bachelor’s</td>
<td>1518</td>
</tr>
<tr>
<td>Associate’s</td>
<td>146</td>
</tr>
<tr>
<td>Total</td>
<td>2074</td>
</tr>
</tbody>
</table>

*Final number of conferred degrees will be slightly lower due to changes in student degree status that occur until the end of the semester.

Please place this item on the next Board of Regents ASAR Committee meeting agenda for consideration.

Thank you.

Attachments
Electronic list of degree candidate’s names available upon request.
Teach-Out Plan
Office and Business Technology Certificate
Valencia Campus

Valencia Campus requests deletion of our Office and Business Technology Certificate (OBT). This program is outdated, and the skills are taught in various other programs, such as Business Administration and Information Technology. It has had very low numbers for several years, as evidenced by a program review in the Spring of 2017.

Currently, no students are listed as having OBT as their major.
Office and Business Technology
Certificate in Office and Business Technology

Program Description
The office and business technology certificate is a one-year program that consists of a subset of the associate of applied science office and business technology degree program. It provides information technology, general business courses, and various OBT courses designed to prepare the student for a successful career in secretarial administration. Career and Educational Advancement Opportunities Students may apply the courses listed in the office and business technology certificate program towards the associate of applied science in office and business technology degree.

Program Requirements
Total credit hours required: 33

Program Learning Goals
The office and business technology program provides students with quality instruction to facilitate mastery of the knowledge, skills and behaviors necessary to be successful in the office administration profession. Course syllabi describe the learning objectives that contribute to the program learning goals and explain how students' learning is evaluated. Upon successful completion of the required courses for the associate applied science in office and business technology, our students will demonstrate that they have developed the ability to:
1. Use word processing software to create business documents with appropriate formatting.
2. Use a variety of software programs to create spreadsheets, databases, publications and presentations.
3. Become Certified in Microsoft Office System (MOS) and Office Professional Assessment Certification (OPAC).
4. Obtain an entry-level position as an administrative assistant in an office environment such as: medical, legal, education, government and small or large business.

Contact and Advising Information
Information about the associate of applied science office and business technology degree program is available from Advisement Center at 505.925.8560 or vcadvise@unm.edu.

Course Prerequisites
Students must meet prerequisites by achievement of minimum placement scores on the COMPASS or ACT or through completion of course work.

Office and Business Technology Certificate Requirements
The following are the course requirements for completion of the office and business technology certificate. Students should see an advisor to customize their educational plans.

Office and Business Technology Core Requirements: (33 credits)

<table>
<thead>
<tr>
<th>Area</th>
<th>Semester</th>
<th>Grade</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS 150</td>
<td>________</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>IT 121</td>
<td>________</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>MGMT 113</td>
<td>________</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>OBT 101</td>
<td>________</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>OBT 110</td>
<td>________</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>OBT 111</td>
<td>________</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>OBT 112</td>
<td>________</td>
<td>______</td>
<td>______</td>
</tr>
<tr>
<td>Course</td>
<td>Credits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------</td>
<td>---------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OBT 205</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OBT 235</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OBT 257</td>
<td>3</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OBT 295</td>
<td>3</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Required:** (33 credits)
Date: November 29, 2018
To: UNM Board of Regents
From: Gabriel P. Lopez, VPR and Chair, New Mexico Consortium (NMC) Board of Directors
Subject: Request for Approval of New NMC Board Member

The purpose of this memo is to request approval by the UNM Board of Regents of the nomination of John Sarrao, Ph.D to one of two Outside Director positions on the NMC Board of Directors. Alan Bishop, previous board member, resigned from the Board as the Outside Director representing Los Alamos National Laboratory (LANL) in April, 2018. LANL has asked the NMC to consider John Sarrao for the vacated position on the Board. Dr. Sarrao is LANL's Deputy Director for Science, Technology and Engineering. The NMC Bylaws specify that the 6 board members representing the New Mexico's research universities shall nominate Outside Directors for consideration by the Regents of the three member institutions.

The NMC Board is unanimously conveying this nomination and requests approval from the UNM Board of Regents for this appointment.

John Sarrao serves as the Deputy Director Science, Technology, and Engineering at Los Alamos National Laboratory (LANL), leading the Laboratory’s STE capabilities in supporting the laboratory’s national security mission. Previously, he served as the Associate Director for Theory, Simulation, and Computation for five years. John has also held a number of leadership positions within LANL’s materials community. His primary research interest is in the synthesis and characterization of correlated electron systems, especially actinide materials. John was the 2013 winner of the Department of Energy’s E.O. Lawrence Award and is a Fellow of the American Association for the Advancement of Science (AAAS), the American Physical Society (APS), and Los Alamos National Laboratory. John’s personal research and technical leadership career has emphasized national security science from plutonium physics research to advanced materials design and discovery to stewarding LANL’s high performance computing resources and simulation capabilities. John received a Ph.D. in physics from the University of California, Los Angeles based on thesis work performed at LANL. He also has a M.S. in physics from the University of California, Los Angeles and a B.S. in physics from Stanford University.
A Tortilla Trail:

Collections-Based Research, Museum Collaboration, and Everyday Life in New Mexico History
The Hawikku site, with the mounded ruins visible in the center, middle-ground.
Panorama of the Hawikku Site, with mission ruins in the right foreground and pueblo ruins along the ridge.
Folded sheets of Zuni corn wafer bread *(dow hewe)*, made by Ruth Haskey from blue corn for 2017 summer solstice observations.
Excavation of Hawikku’s ruined houses in 1920.
Hawikku artifacts boxed and ready for shipment to New York City (above), and the rows of more than 6,000 Hawikku artifacts now housed at the National Museum of the American Indian (left).
San Esteban del Rey mission, Acoma Pueblo, built by Juan Ramírez and the Acoma people, c. 1629-1644.
Archaeologist Frederick Webb Hodge working on reassembling Hawikku artifacts in the field, 1923.
Example of the field notebooks from the Hawikku excavations.
Documenting artifacts from the Hawikku excavations at Smithsonian Institution, using a CT-scanner (above), and descriptive analysis (right).
Title pages from seventeenth-century descriptions by New Mexico missionary Alonso de Benavides.
Panorama of Zuni Pueblo, with the remains of the Spanish mission at the left.
Remnants of serving vessels with Spanish soup-plate shapes, but made with Indigenous materials, construction techniques, and painted symbols.
Orientation of the Zuni mission to the sunrise around the Summer Solstice, June 20, 2017
Greased griddle stone (above) and corn grinding stone (left), both from the Hawikku mission.
Zuni Cultural Resources Advisory Team (ZCRAT) members inspecting ceramic jars recovered from the Hawikku excavations, during 2016 collaborative visit to Smithsonian Institution.
ZCRAT team members Curtis Quam and Octavius Seowtewa discuss a planting stick from NMAI collections, and the significance of heritage-variety seeds to the continuance of Zuni cultural practices.
Endangered historical collections in the Zuni Tribal Archives, Blackrock, NM (above), and the recently re-opened A:shiwi A:wan Museum and Heritage Center, in Zuni Pueblo, NM (left).
Fresh hewe bread by Ruth Haskie, for the Summer Solstice observations, June 2017.
FAAR Reporting Modules

1. Faculty Credentials (Teaching)
   - Annual
   - Mid-Probationary
   - P&T
   - Promotion to Professor

2. Research Proposals & Funding Awarded
   - 2a. VPR
   - 2b Deans
   - 2b Chairs
   - 2c Faculty

3. Students Supported & Placed
   - 3a. AA Deans Chairs
   - 3b. AA Deans Chairs
   - 3c. AA Deans Chairs

4. Teaching (Course-Based)
   - Undergrad
   - Grad

5. Service
   - Admin Committees
   - Governance

6. Community Engagement
   - Research
   - Teaching
   - Service

7. Faculty Workload Tracking

8. CVs & Websites
   - (Individual)
   - (Dept)

Legend
- Black = Extract Data
- Color = Database Area
- Red = Admin
- Green = Research & Creative Work
Big Box – Faculty & Deans to be able to pull data into their CVs/Websites
Purple – Another area of Service & Teaching & Admin
The November 28, 2018 ASAR update directly considers concerns raised in the 2009 HLC report. The members of the ASAR committee of the Board of Regents may wish to refresh their knowledge of the Higher Learning Commission’s response on UNM’s last reaccreditation in 2009 by reviewing the 2009 HLC report:

International ACAC Conference
July 12-16, 2020
The International Association for College Admission Counseling, is the International ‘branch’ of the Admissions professional organization NACAC (National Association for College Admission Counseling).

The mission is: To facilitate global interaction among counselors and institutions in support of secondary students transitioning to higher education, while promoting professional standards that foster ethical and social responsibility.

- Primary focus for annual conference:
  1) Best practices for university recruitment
  2) Best practices in Secondary School College Counseling

The organization serves as the meeting ground for universities and international high schools to connect (as well as vendors).
Where has the conference been held in the past?

1994 – George Washington University
1995 – Loyola University, Chicago
1996 – Univ. of Central Florida
1997 – College of Notre Dame
1998 – Dartmouth College
1999 – Duke University
2000 – Villanova University
2001 – Clark University
2002 – Cornell University
2003 – Brown University
2004 – University of Toronto
2005 – University of Washington, St. Louis
2006 – Texas Christian University
2007 – University of British Columbia
2008 – Michigan State University
2009 – Chapman University
2010 – Northeastern University
2011 – University of Calgary
2012 – University of Denver
2013 – Marist College
2014 – University of South Florida, Eckerd College, University of Tampa
2015 – University of Oregon
2016 – Rutgers, The State University of New Jersey
2017 – Case Western Reserve University
2018- Tulane & Loyola, New Orleans
2019- Western University, London, Canada

#UNM 2020! First time in the Southwest.
Video Examples of Past Conferences:

Dodgeball Tournament: https://www.youtube.com/watch?v=hIUeOCbG82c
Tulane Thank You video: https://www.youtube.com/watch?v=Xz_J2H0fL2Y
Why did UNM bid to host this conference July 12-16, 2020?

The most recent conference had 1,480 attendees—Over 400 international high school counselors representing more than 100,000 high school students.

Representatives from nearly 90 countries & over 900 institutions participated.

Hosting International ACAC is a great strategy to increase a university's international profile and enrollment. Previous hosts have reported that having hundreds of secondary school counselors on their campus has had an immediate impact on their application pool. Some have seen increases in international applications of up to 45%, and all have seen increases in diversity & quality in their applicant pool.

For the 2019 International ACAC Conference, the organization anticipates a conference attendance of between 1,500-1,600 people. We’ve been asked to plan for 1400.
What does the conference entail?

-Buy-in and participation must be campus-wide. For complete success, the planning and execution of this type of event must be a cross-campus, “all in” effort.

-Collective attention to detail at every level and our ability to implement a welcoming experience are what will be remembered by attendees.
Showcasing UNM’s very best:

- Our best facilities and meeting spaces for conference sessions
- A set of “no host” dinner options for a “Night on the Town”
- Dodgeball Tournament location
- Appealing meal options
- Coffee and Tea breaks
- Strong & consistent WiFi access
- NM Arts & Culture
Partnering with The City of Albuquerque, CNM and others…

- Visit ABQ and Mayor Keller’s team have committed to partnering with UNM. Ideas include special hotel room blocks, evening activities in Nob Hill & Downtown & use of The ART (or existing city bus system).
  - Wednesday evening, “dinner on your own,” could include special discounts or menus.
- Bring in local & regional flavors (foods, salsa dancing, native jewelers & artisans, breweries & wineries)
- CNM is a co-sponsor and planning partner.
- UNM Planning Committee was convened on November 9th, 2018.
  - Sub-committees were formed and the larger group will meet regularly to track progress.
INNOVATION ACADEMY

CREATIVITY IS OUR ONLY CURRICULUM

825+ STUDENTS

>50% FEMALE STUDENTS

>65% FIRST GENERATION COLLEGE STUDENTS

>50% STUDENTS OF COLOR

85 MAJORS REPRESENTED

91% PITCH COMPETITION PARTICIPANTS CURRENTLY IN BUSINESS

148 IA AFFILIATED COURSES

217 FACULTY INVOLVED

36 STUDENT COMPANIES IN OPERATION

106 STUDENTS RECEIVED ACADEMIC CREDIT TO START THEIR BUSINESS
TECH NAVIGATOR CHALLENGE

EARLY INNOVATION ACADEMY

CREATE YOUR OWN JOB FAIR

INTERNERSHIP MIXER

RAINFOREST PITCH COMPETITION

INTERNSHIP CREDIT PROGRAM
EARN CREDIT FOR ANY INTERNSHIP PAID OR UNPAID

Disney college & DISNEY COLLEGE PROGRAM
TRANSFER CREDIT SYSTEM

PITCH/PUBLIC SPEAKING COACH

DIIONS KEEP IT COOL CHALLENGE

NSF CORPS NSF Innovation Corps

IA COURSES
CREATE SELL BANK COLLABORATIVE START-UP PROJECT IA CAPSTONE

INNOVATION ACADEMY SCHOLARS

2+1+2 PROGRAM
YOUR PATHWAY TO THREE DEGREES IN FIVE YEARS

DARWIN INTERNATIONAL INSTITUTE FOR THE STUDY OF COMPASSION

IA TOOLBOX
EQUIPMENT CHECKOUT
Innovation Scholars Program

• Minimum requirements:
  • Enroll in 1 iA course each year
  • Participate in a UNM Chartered Student Organization each year
  • Attend 3 of 6 lectures/workshops/events
  • Meet with career services to develop personalized branding & marketing of iA skills

Yearly progression that culminates in experiential capstone:
KEEP IT COOL Challenge!
WIN A $1000 CASH PRIZE & DION’S FOR A YEAR!

Can you mail a bottle of Dion’s famous dressing while keeping it cool? Dion’s & the UNM Innovation Academy have teamed up to present the Keep It Cool Challenge. For more details, join us for a Kickoff Event:

Lobo Rainforest
101 Broadway Blvd NE
Thursday, September 20th
3:00pm
RAINFOREST
PITCH
COMPETITION

$5,000 prize pool
90 sec. pitch
45 video pitch entries
11 finalists
1 audience vote winner - $1000 prize
4 judges’ choice winners - $750 prize
INTERNSHIP CREDIT

Students gain practical experience in their field of interest and earn credit through the Innovation Academy!

FIND AN INTERNSHIP
- Attend our internship mixer, networking events, and find opportunities in our monthly newsletter
- Use IA resources to find an internship that complements your interests

AGREEMENT & CLASS
- Complete IA student learning agreement
- Register for LAIS 311

COMPLETE REQUIREMENTS
- Complete deliverables for LAIS 311 course by end of the semester
- Complete 100 hours of work in the semester
Students can make magic at Walt Disney World in Florida or Disneyland in California through the Disney College Program!

• Paid competitive internship for a semester
• Students can earn up to 9 hours of academic credit
• Disney sponsored housing and transportation
• Front line guest service jobs with amazing networking opportunities!
• One of a kind exposure to the Walt Disney Company
Why Become Part of Innovation Academy?

• Innovation can be infused into any major and help you be more competitive in future education and careers
• You do not have to be an entrepreneur to think like one!
  • Thinking like an entrepreneur means you are actively trying to find effective solutions to everyday problems
• Set yourself apart, show that you can be creative and take a different approach to often very traditional jobs
  • You might just find your passion along the way!
What is a Rainforest?

- An environment with special characteristics
- Provide the right setting to foster serendipitous evolution
- As applied to innovation systems, we want to nurture the sprouts (startup companies) to grow
- Bottom up model
UNM was named a 2018 Innovation & Economic Prosperity University

UNM won the IEP Place award for exemplary initiatives in social, cultural, or community development
Funded by multi-year EDA Grant to STC.UNM in collaboration with UNM innovationAcademy ($564,250 EDA funds over 5 years)

EDA-funded initiative that will focus on providing training and technical assistance at all of the University of New Mexico sites (Main Campus in ABQ, UNM West, Taos, Valencia, Gallup and Los Alamos)

• Create, Sell, Bank!
• Training Seminars
• Entrepreneurial Training Certificate
• Site Liaison
The Innovation Academy was awarded a capacity sub-grant to provide support to plan and pilot the Co-op Capital loan program through Nusenda Credit Union.

- Provide student entrepreneurs relationship-based loans, up to $10,000
  - Allows us to help make affordable credit more accessible

- Together with Nusenda we plan to provide support and information to loan recipients

- This program will be available to students beginning Spring 2019